

Course Instructions

ProEducate offers courses that are regulated by many different regulatory agencies and in several disciplines. Some features described in this document may not apply to your course.

In this illustrated course instruction booklet, you will be able to see the major components of the **ProEducate** system. The purpose of offering these illustrations is to put you at ease with the system, by giving you a tutorial before you begin the course.

After you have reviewed this booklet, you should be able to understand **ProEducate's** format and purpose. Our goal is to assist in making this course user-friendly for you, while maximizing its educational value.

***Please be sure to read this entire document.
We also recommend that you print a copy to use as reference throughout your course.***

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Login To ProEducate

Open your web browser and type in <http://www.proeducate.com/>. From the ProEducate web page, go to the “Student Login” area and enter your Username and Password that you provided at registration. Once you have entered your Username and Password, click on the “Login” button to enter your course.

ProEducate
Professional education at your convenienceSM

Out of the classroom, Onto the webSM

Professional Licensing
Certification
Continuing Education

Real Estate | Mortgage | Legal | Hospitality | Appraisal | Insurance

**Looking for a course?
Select a subject from
the menu above**

WELCOME TO ProEducateSM

We provide online licensing training, post licensing, continuing education, certification programs, exam preparation, and professional development programs in a variety of fields. Whether you are planning to start a new career and need pre-licensing training, seeking to complete your continuing education or post licensing requirements, preparing for a licensing examination, or to simply enhance your professional skills, we can offer you the most effective and easiest-to-use online education available, and at the lowest possible cost.

If you have questions about any of our programs and would like to speak to one of our training specialists, please call our office toll free at 800-966-9866 on regular business days from 8 am to 5 pm Central time.

Home
Online Store
Licensing Information
Course Demos
Contact Us

Username Password

[Forgot your password?](#)
[Forgot your username?](#)

Login
New Visitor

EDUCATION FOR PROFESSIONAL LICENSING SINCE 1988

Celebrating 30 years of quality education!

NOTE:

If you do not remember your username and/or password, click on the corresponding link(s) below the “Username” box for assistance.

Username Password

[Forgot your password?](#)
[Forgot your username?](#)

Login
New Visitor

EDUCATION FOR PROFESSIONAL LICENSING SINCE 1988

Home Page

The Home Page is the first page that you view once you login to **ProEducate**. The areas of the Home Page include:

- **My courses**

This section shows all the user's courses in a tree-like structure.

Welcome to ProEducate!

IMPORTANT MESSAGES:

- Please be sure to press the "Log out" button (not the "x" button) when you are ready to leave your course (located in the upper-left corner of the screen below your name).
- To purchase a course extension, if applicable, please call 800-966-9866 (Weekdays 8:00am to 5:00pm, Central).

Some versions of Internet Explorer are no longer being updated by Microsoft.
We recommend using Google Chrome or another browser.

All entries in the sections are presented as links. To pass to a necessary item, simply click a corresponding link.

My courses Certificates 5

- + Continuing Legal Education (CLE)
- + Mortgage
- + Real Estate
- + Responsible Vendor Program

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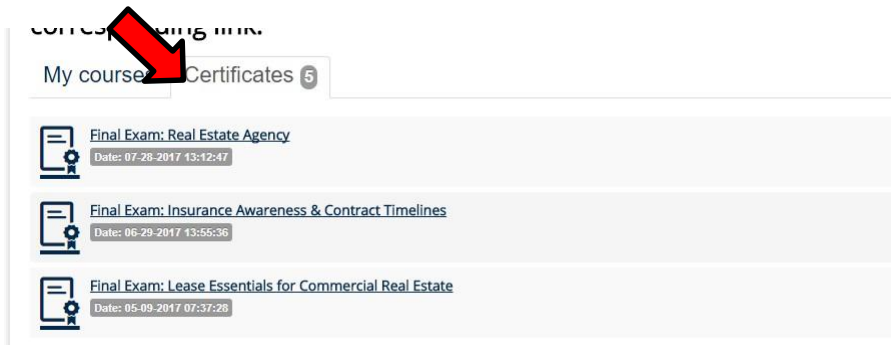
- Click on the + to expand and the - to retract.

My courses Certificates 5

- Continuing Legal Education (CLE)
 - LA63MC03: Issues in Medical Care and Causation
 - LA63LU03: 2016 Louisiana Legislative Updates
 - LA63WT03: A Basic Review of Wills and Trusts for the General Practitioner
- + Mortgage
- + Real Estate
- + Responsible Vendor Program

- **Certificates**

This section displays course certificates the user has earned.

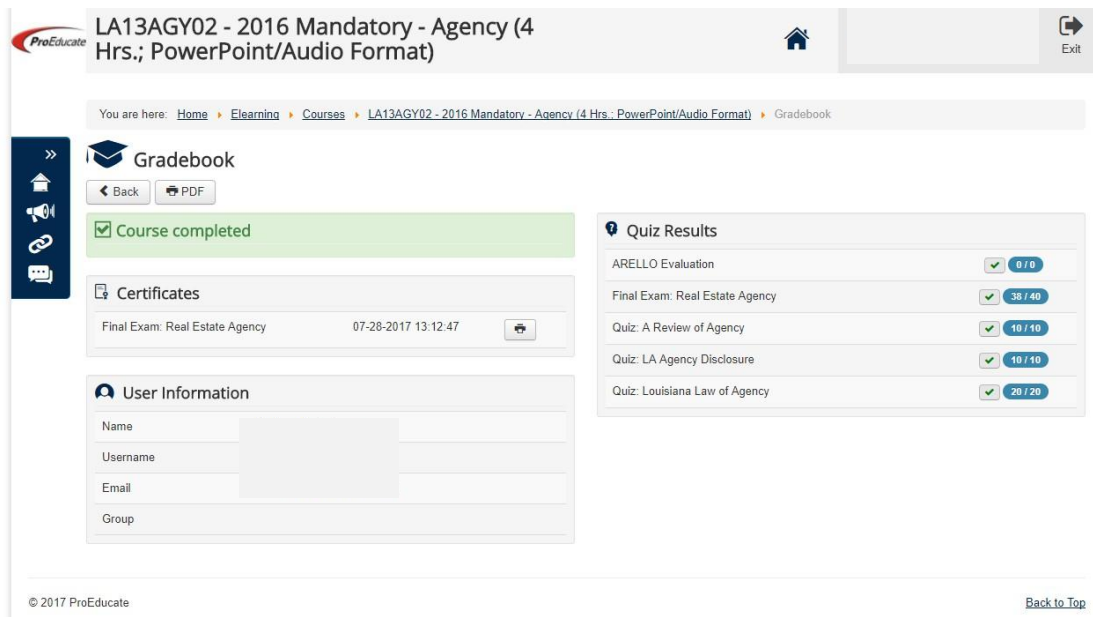


- **Completed Courses**

Each completed course will be indicated by the “Course completed” button.

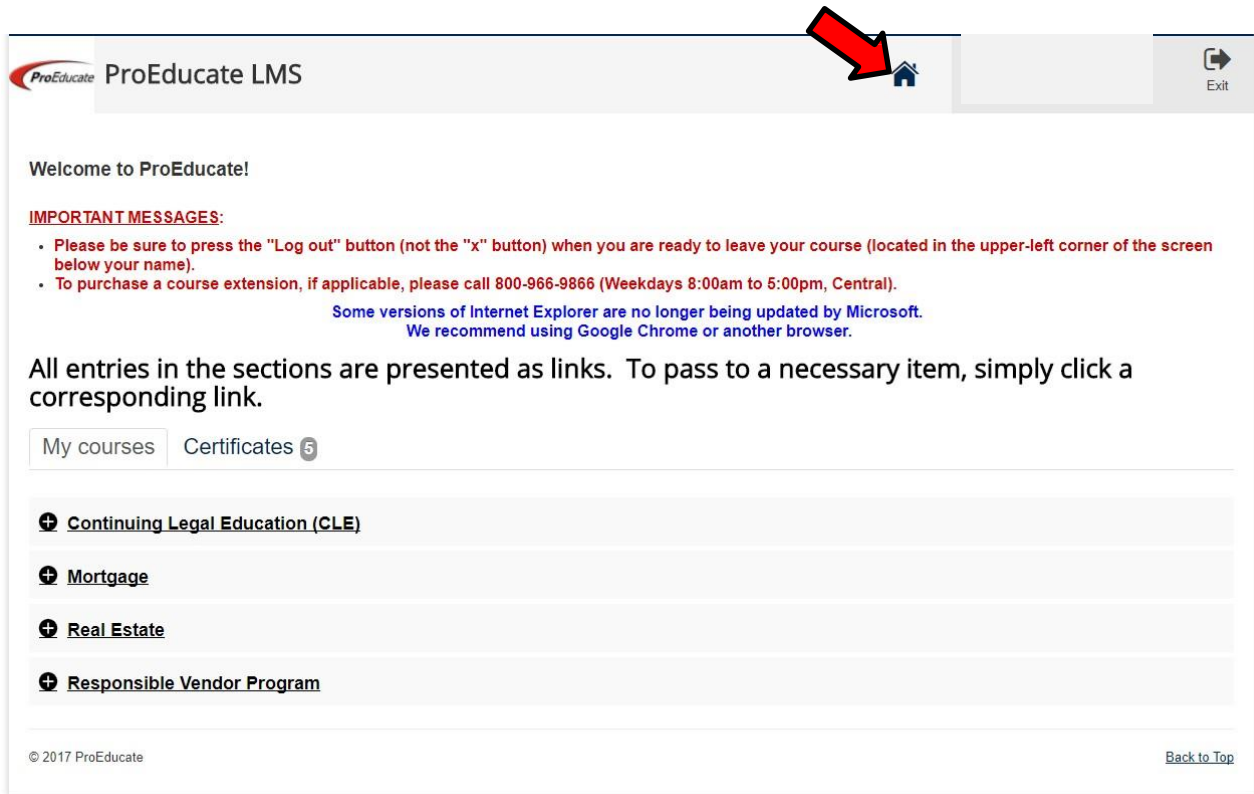


When you click on the “Course completed” button, the gradebook will be displayed.



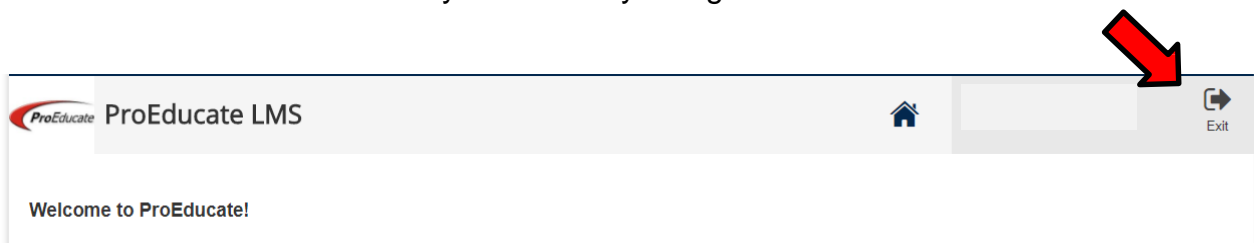
- **Home**

When you click on the “Home” link from within a course, it will bring you back to this page.



- **Exit**

Click on the “Exit” button when you are ready to log-out.



Accessing Your Course

- Click on the link for the course you would like to access.

My courses Certificates 5

- Continuing Legal Education (CLE)
- Mortgage
- Real Estate
 - 2017 Continuing Education
 - 12 Hour Louisiana Real Estate Continuing Education Package - 2017
 - 16 Hour Mississippi Real Estate Continuing Education Package - 2017
 - LA13IA02 - 2017 Mandatory - Insurance Awareness and Contract Timelines (PowerPoint/Audio Format)
 - LA13LE03 - 2017 Mandatory Commercial Alternative/Lease Essentials for Commercial Real Estate (Video)
 - LA13AGY12 - Real Estate Agency (4 Hrs.; Presented in PowerPoint with Audio)

- Once you select the course you would like to access, it will display the “Course Learning Path(s)”. A progress bar will indicate how much of the learning path has been completed.

You are here: [Home](#) > [Elearning](#) > [Courses](#) > [LA13AGY12 - Real Estate Agency \(4 Hrs.; Presented in PowerPoint with Audio\)](#) > Learning Paths

Course Learning paths

| # | Name | Progress | Start/End | Duration |
|---|--------------------|----------|------------|----------|
| 1 | Real Estate Agency | 9% | 06-30-2017 | 11:48:26 |

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- Press the link to access the course.

You are here: [Home](#) > [Elearning](#) > [Courses](#) > [LA13AGY12 - Real Estate Agency \(4 Hrs.; Presented in PowerPoint with Audio\)](#) > Learning Paths

Course Learning paths

| # | Name | Progress | Start/End | Duration |
|---|------------------------------------|----------|------------|----------|
| 1 | Real Estate Agency | 9% | 06-30-2017 | 11:48:26 |

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- A reminder of the course expiration date will be displayed each time you access the course.

ProEducate LA13AGY12 - Real Estate Agency (4 Hrs.; Presented in PowerPoint with Audio) Exit

You are here: Home > Elearning > Courses > LA13AGY12 - Real Estate Agency (4 Hrs.; Presented in PowerPoint with Audio) > Learning Paths > Real Estate Agency

Real Estate Agency [▶ Start](#)

Your course access expires on 28 September 2017

Welcome to your Louisiana Real Estate Continuing Education Course

- Click the "Start" button at the top of the page to proceed to the first topic.
- You will not be able to advance to the next step until you have completed the current assignment.
- You can navigate through the course using the previous and next buttons at the top of the page; however, to navigate while watching the presentation, use the "previous" and "next" arrows beneath the presentation.
- At any point during this course, you can access the Course Resource Materials by clicking on the "Links" button located in the left-hand column of each page. ([Course Resource Materials](#))

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- Press "Start" to take the course.

You are here: Home > Elearning > Courses > LA13AGY12 - Real Estate Agency (4 Hrs.; Presented in PowerPoint with Audio) > Learning Paths > Real Estate Agency

Real Estate Agency [▶ Start](#)






Your course access expires on 28 September 2017

Welcome to your Louisiana Real Estate Continuing Education Course

- Click the "Start" button at the top of the page to proceed to the first topic.
- You will not be able to advance to the next step until you have completed the current assignment.
- You can navigate through the course using the previous and next buttons at the top of the page; however, to navigate while watching the presentation, use the "previous" and "next" arrows beneath the presentation.
- At any point during this course, you can access the Course Resource Materials by clicking on the "Links" button located in the left-hand column of each page. ([Course Resource Materials](#))

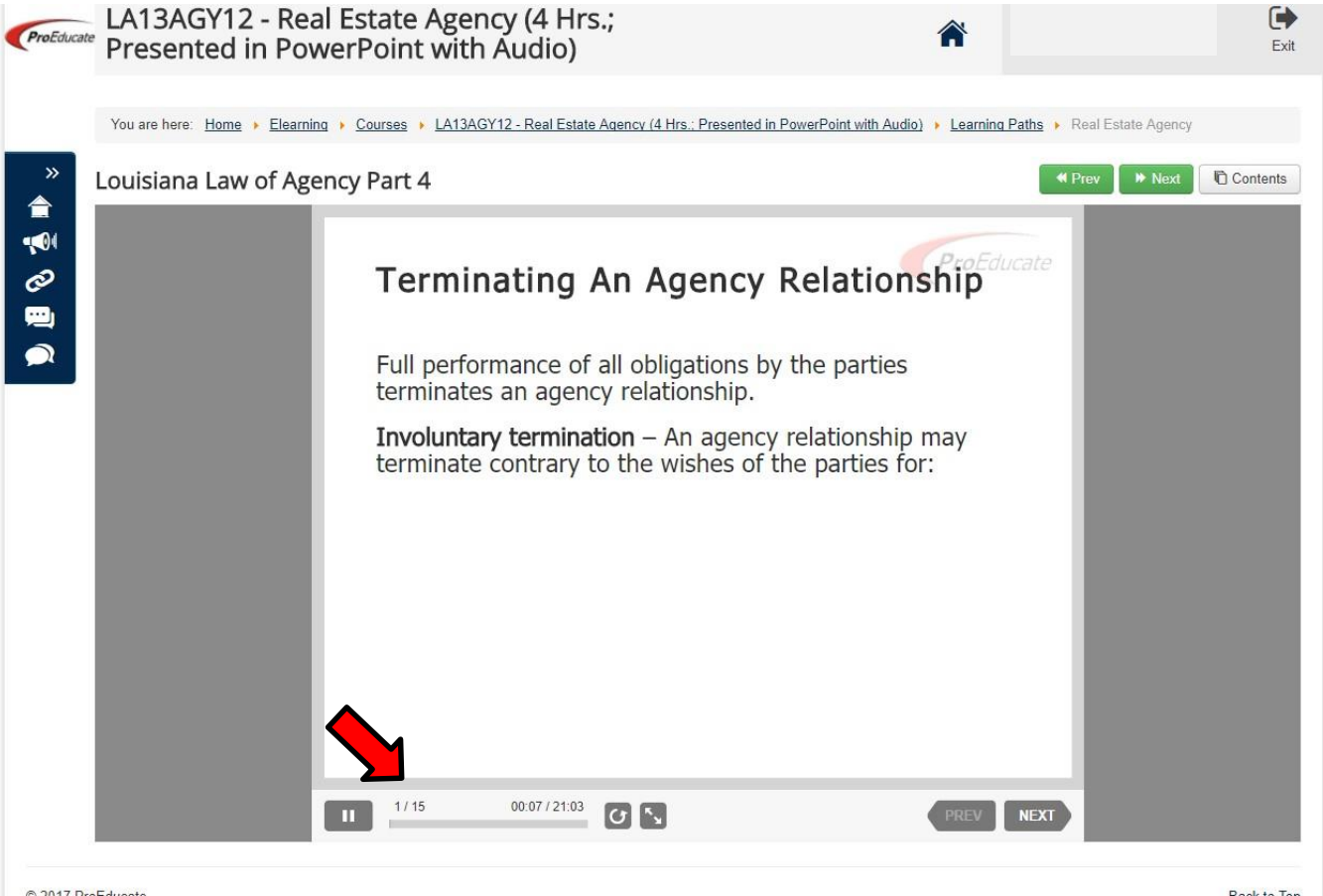
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Course Navigation

| Icon/Name | Description |
|---|--|
|  Course Home | Brings a user to the Course Home Page. |
|  Announcements | Allows a user to access course announcements. |
|  Links | Allows a user to access course links . |
|  Assignments | Allows a user to access assignments. |
|  Forum | Allows a user to access the forum. |

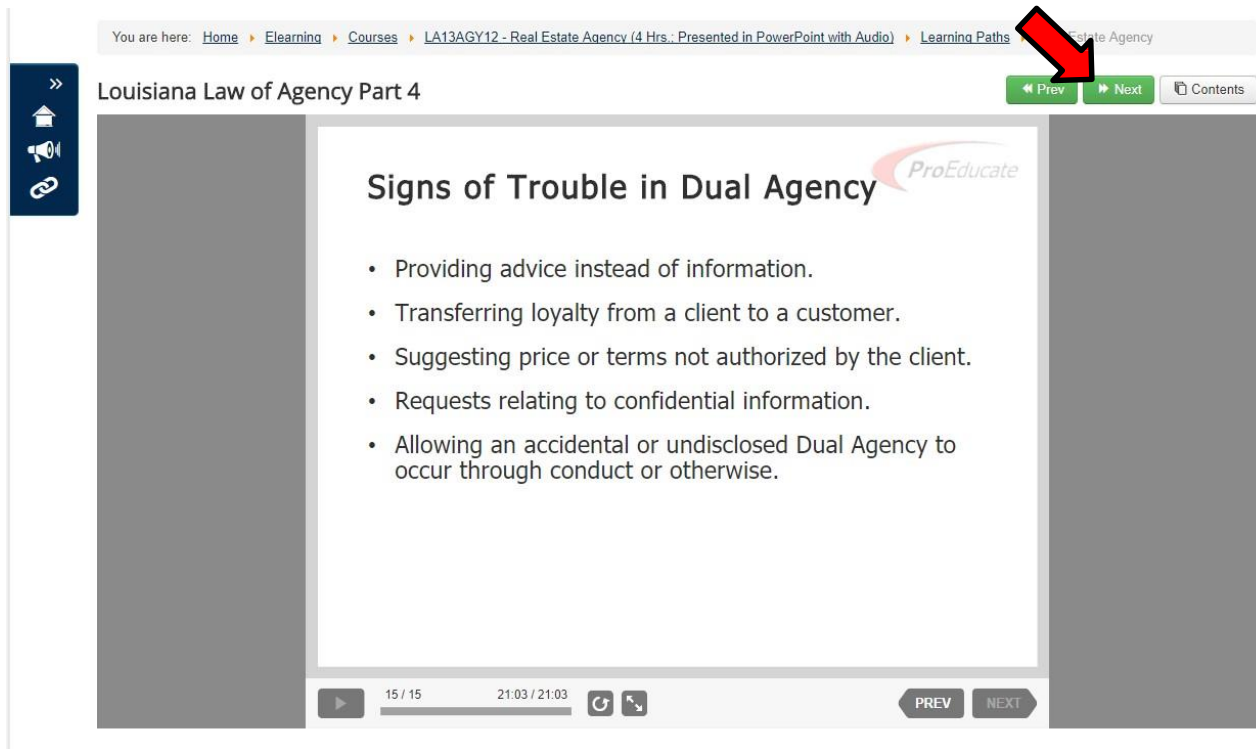
For PowerPoint/Audio and Video Courses:

The presentation will load and run automatically once you begin the lesson segment. In most courses, the number of slides and/or time length of the course will be displayed at the bottom of the presentation window.



The screenshot displays a ProEducate course player interface. At the top, the course title is "LA13AGY12 - Real Estate Agency (4 Hrs.; Presented in PowerPoint with Audio)". A navigation bar below the title shows the breadcrumb: "You are here: Home > Elearning > Courses > LA13AGY12 - Real Estate Agency (4 Hrs.; Presented in PowerPoint with Audio) > Learning Paths > Real Estate Agency". The main content area shows a slide titled "Louisiana Law of Agency Part 4" with the sub-heading "Terminating An Agency Relationship". The slide text reads: "Full performance of all obligations by the parties terminates an agency relationship. **Involuntary termination** – An agency relationship may terminate contrary to the wishes of the parties for:". A red arrow points to the bottom of the slide, where a video player control bar is visible. The control bar includes a pause button, a progress indicator showing "1 / 15" and "00:07 / 21:03", and "PREV" and "NEXT" buttons. On the left side of the player, there is a vertical navigation menu with icons for Home, Announcements, Links, Assignments, and Forum. On the right side, there are "Prev", "Next", and "Contents" buttons. The ProEducate logo is visible in the top right corner of the slide content area.

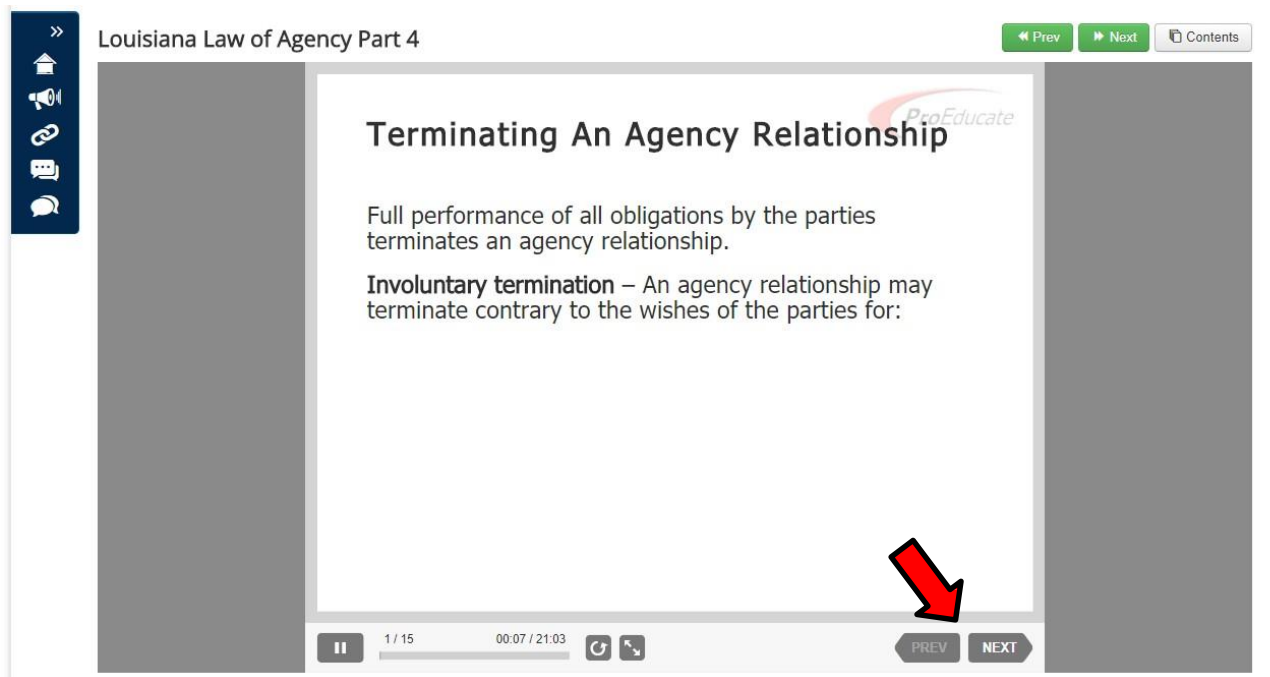
Once the segment has finished playing, click on the “Next” button at the top of the screen to continue.



This screenshot shows a presentation slide titled "Signs of Trouble in Dual Agency" from ProEducate. The slide lists five bullet points: "Providing advice instead of information," "Transferring loyalty from a client to a customer," "Suggesting price or terms not authorized by the client," "Requests relating to confidential information," and "Allowing an accidental or undisclosed Dual Agency to occur through conduct or otherwise." The slide is displayed within a web browser interface. At the top right, there are navigation buttons: "Prev", "Next", and "Contents". A red arrow points to the "Next" button. At the bottom of the slide, there is a video player control bar with a play button, a progress bar showing "15 / 15" and "21:03 / 21:03", and "PREV" and "NEXT" buttons.

You can navigate through the course using the previous and next buttons at the top of the page; however, to navigate while watching the presentation, use the "previous" and "next" arrows beneath the presentation.

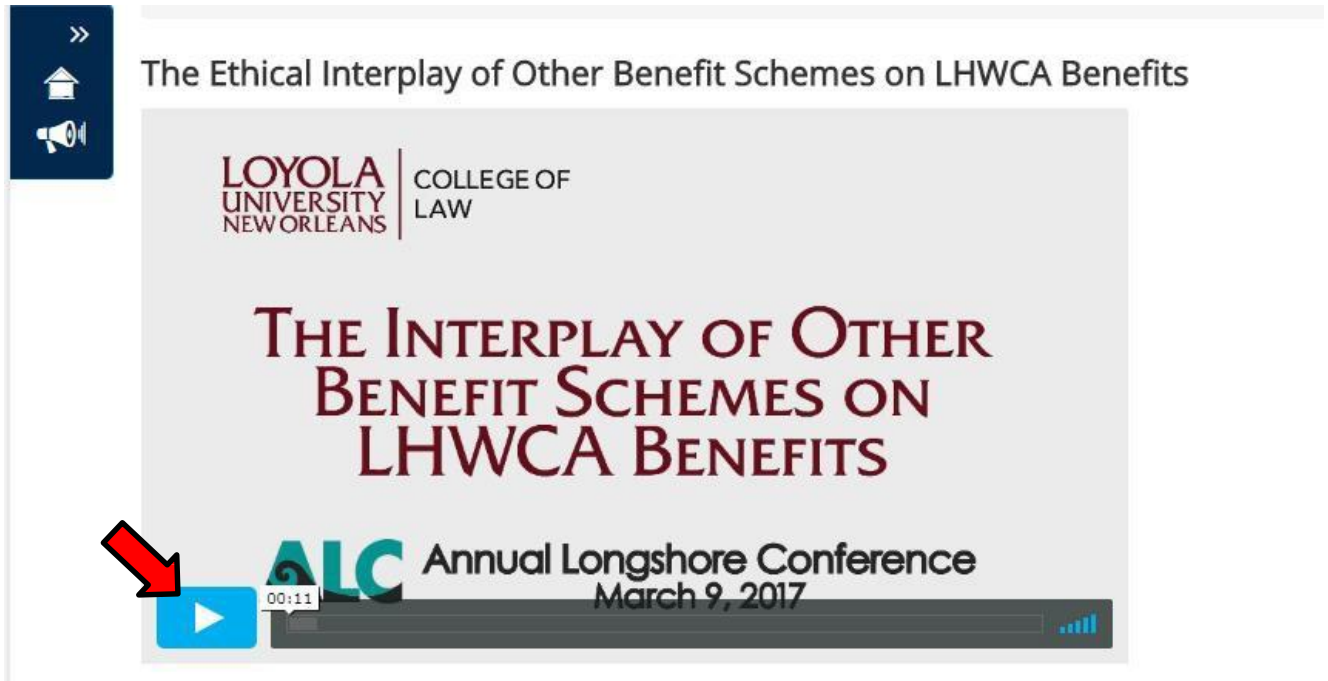
IMPORTANT NOTE: Some regulatory agencies will require all schools to eliminate the navigation buttons beneath the presentation. Therefore, these buttons may not be available in all courses.



This screenshot shows a presentation slide titled "Terminating An Agency Relationship" from ProEducate. The slide contains the text: "Full performance of all obligations by the parties terminates an agency relationship." and "Involuntary termination – An agency relationship may terminate contrary to the wishes of the parties for:". The slide is displayed within a web browser interface. At the top right, there are navigation buttons: "Prev", "Next", and "Contents". At the bottom of the slide, there is a video player control bar with a pause button, a progress bar showing "1 / 15" and "00:07 / 21:03", and "PREV" and "NEXT" buttons. A red arrow points to the "NEXT" button.

For Video Courses:

Press the play button to begin the lesson segment.



The screenshot shows a video player interface. On the left side, there is a dark blue vertical bar with three icons: a double right arrow, a house, and a megaphone. The video title is "The Ethical Interplay of Other Benefit Schemes on LHWCA Benefits". The video content area features the Loyola University New Orleans College of Law logo at the top left. The main title of the presentation is "THE INTERPLAY OF OTHER BENEFIT SCHEMES ON LHWCA BENEFITS" in a large, dark red serif font. Below the title, it says "ALC Annual Longshore Conference March 9, 2017". At the bottom left of the video player, there is a blue play button icon with a red arrow pointing to it. A small white box above the play button shows the time "00:11". On the right side of the video player, there is a signal strength indicator.

You can navigate through the course using the previous and next buttons at the top of the page; however, to navigate while watching the presentation, you can use the "play/pause" button or drag the player progress to the portion of the presentation you wish to view.

The Ethical Interplay of Other Benefit Schemes on LHWCA Benefits

LOYOLA UNIVERSITY NEW ORLEANS COLLEGE OF LAW

THE INTERPLAY OF OTHER BENEFIT SCHEMES ON LHWCA BENEFITS

ALC Annual Longshore Conference
March 9, 2017

00:15

Once the segment has finished playing, click on the “Next” button at the top of the screen to continue.

You are here: Home > Learning > Courses > LAD3503: The Ethical Interplay of Other Benefit Schemes on LHWCA Benefits > Learning Paths > The Ethical Interplay of Other Benefit Schemes on LHWCA Benefits

The Ethical Interplay of Other Benefit Schemes on LHWCA Benefits

LOYOLA UNIVERSITY NEW ORLEANS COLLEGE OF LAW

THE INTERPLAY OF OTHER BENEFIT SCHEMES ON LHWCA BENEFITS

ALC Annual Longshore Conference
March 9, 2017

00:15

Previous Next Contents

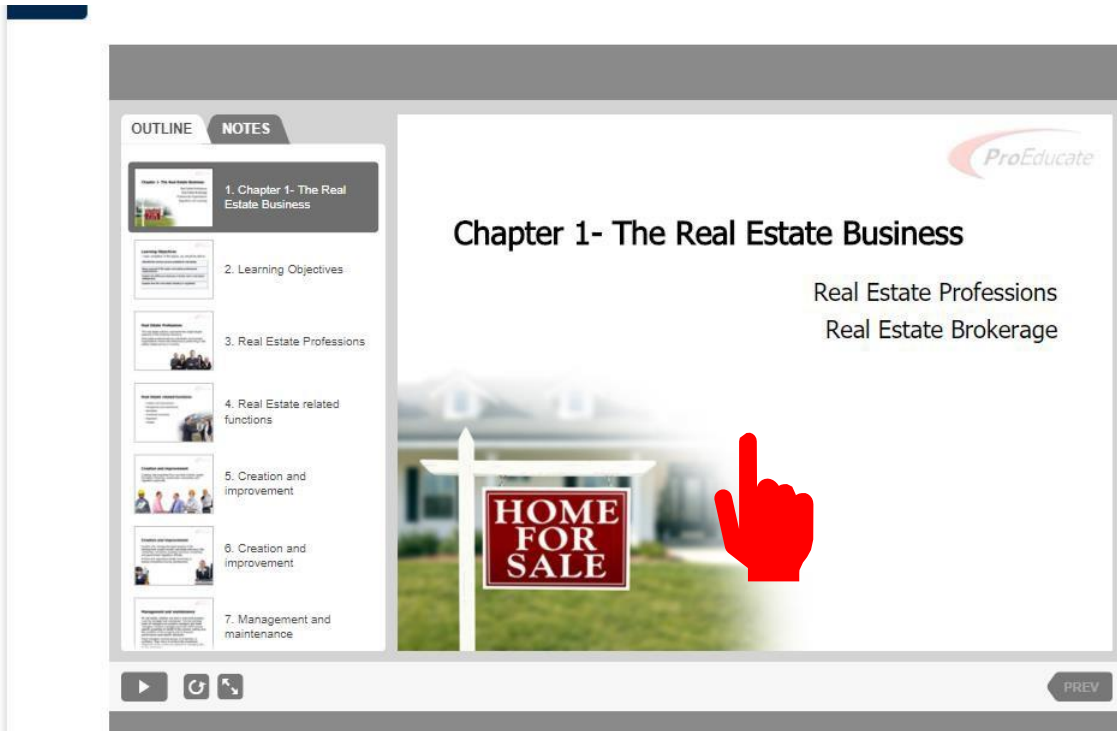
IMPORTANT NOTE: Some regulatory agencies will require all schools to eliminate the navigation buttons beneath the presentation. Therefore, these buttons may not be available in all courses.

For Text-Based Courses:

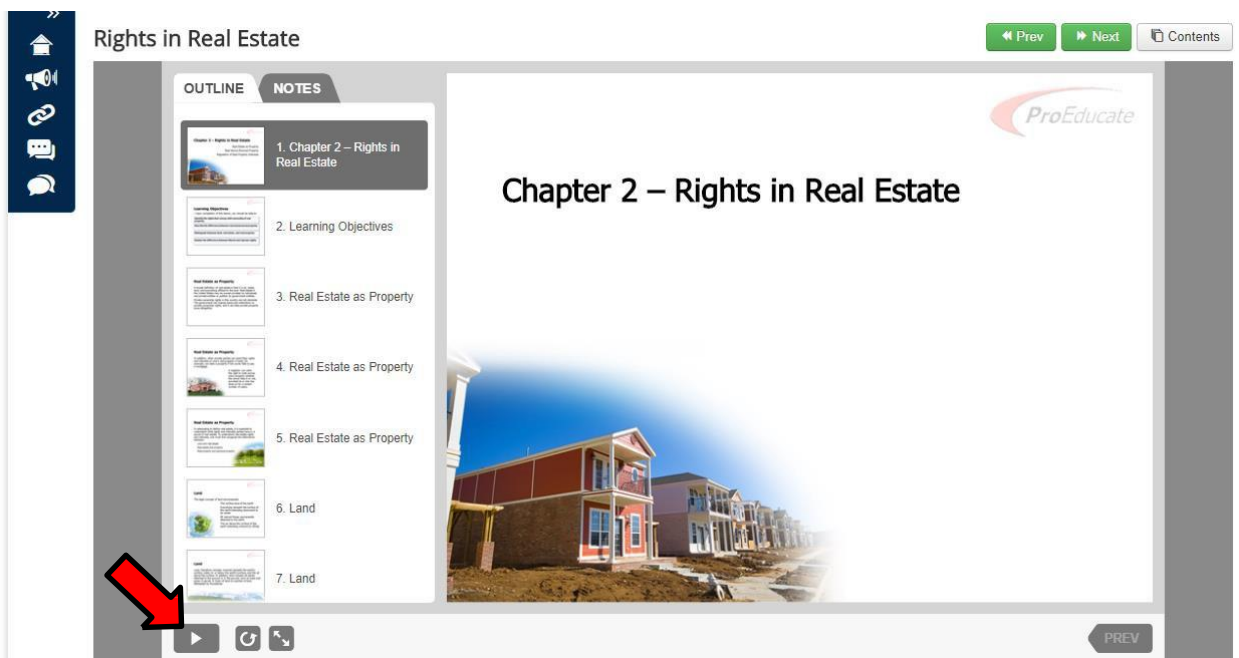
There are two different text-based formats, depending on the type of course you are taking (Pre-Licensing or Continuing Education).

- **Pre-Licensing:** There are multiple options available to advance the pages in the text-based courses.

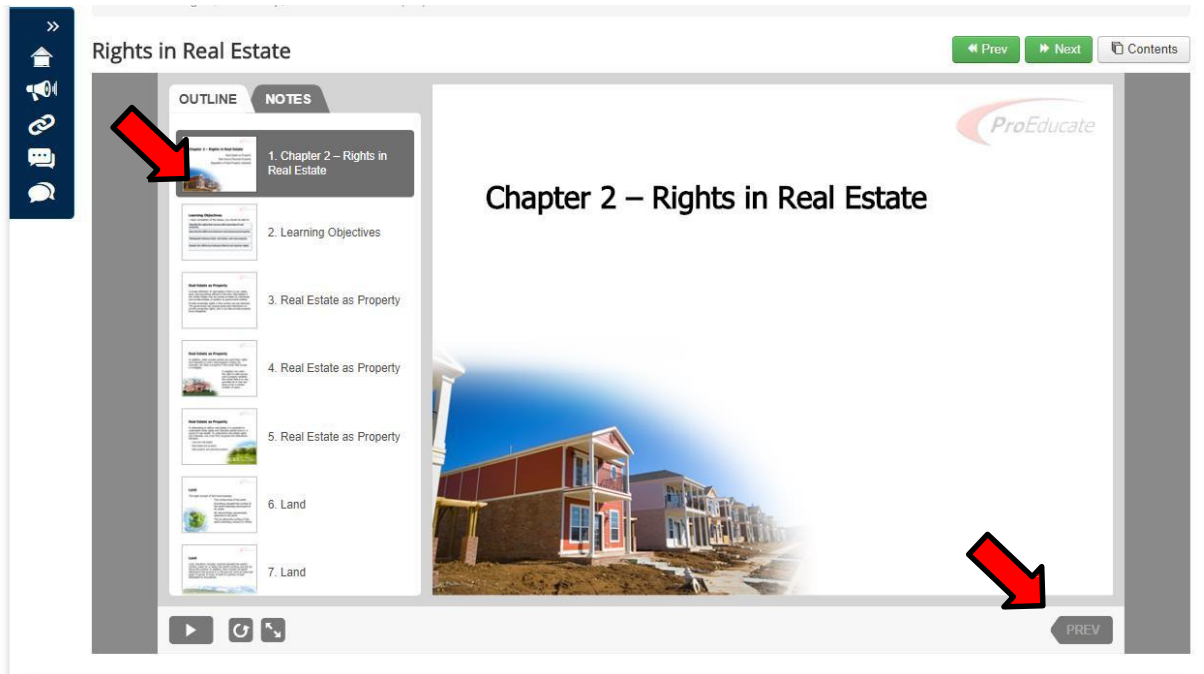
OPTION 1: Use the mouse and click on the screen to advance the page.



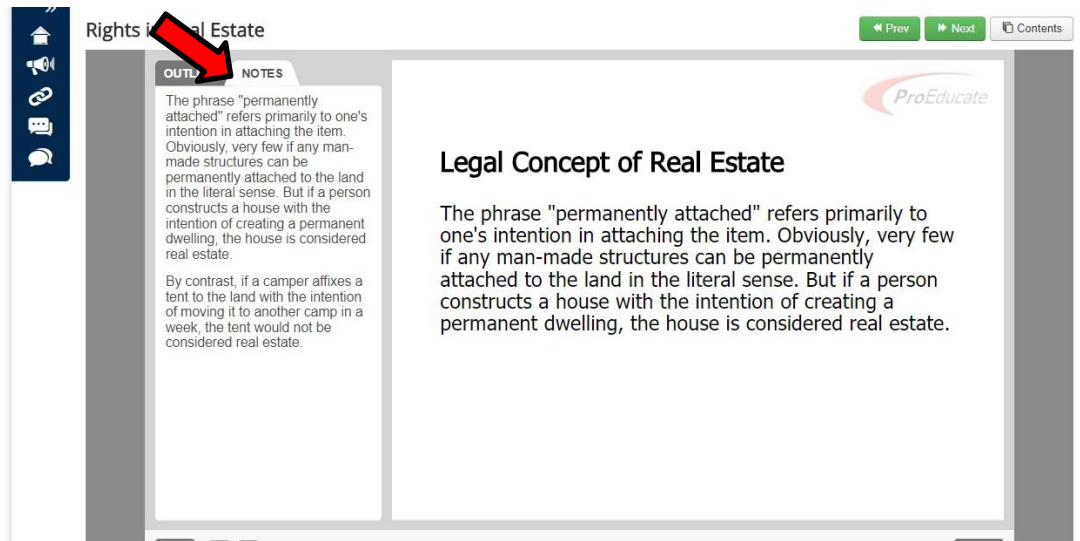
OPTION 2: Use the arrow button below the screen to advance the page.



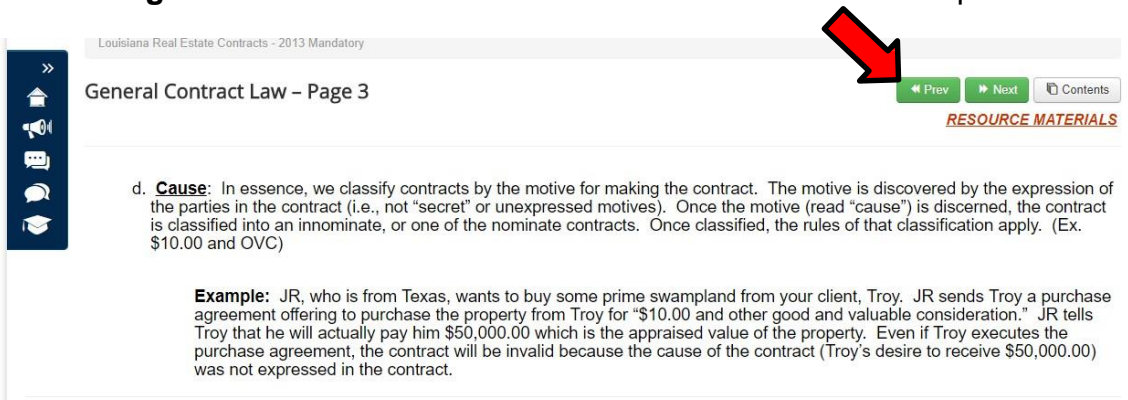
To go back, you can click on the “Prev” arrow, or select the slide from the “outline” menu.



Select the “Notes” tab to view the slide text in its entirety.

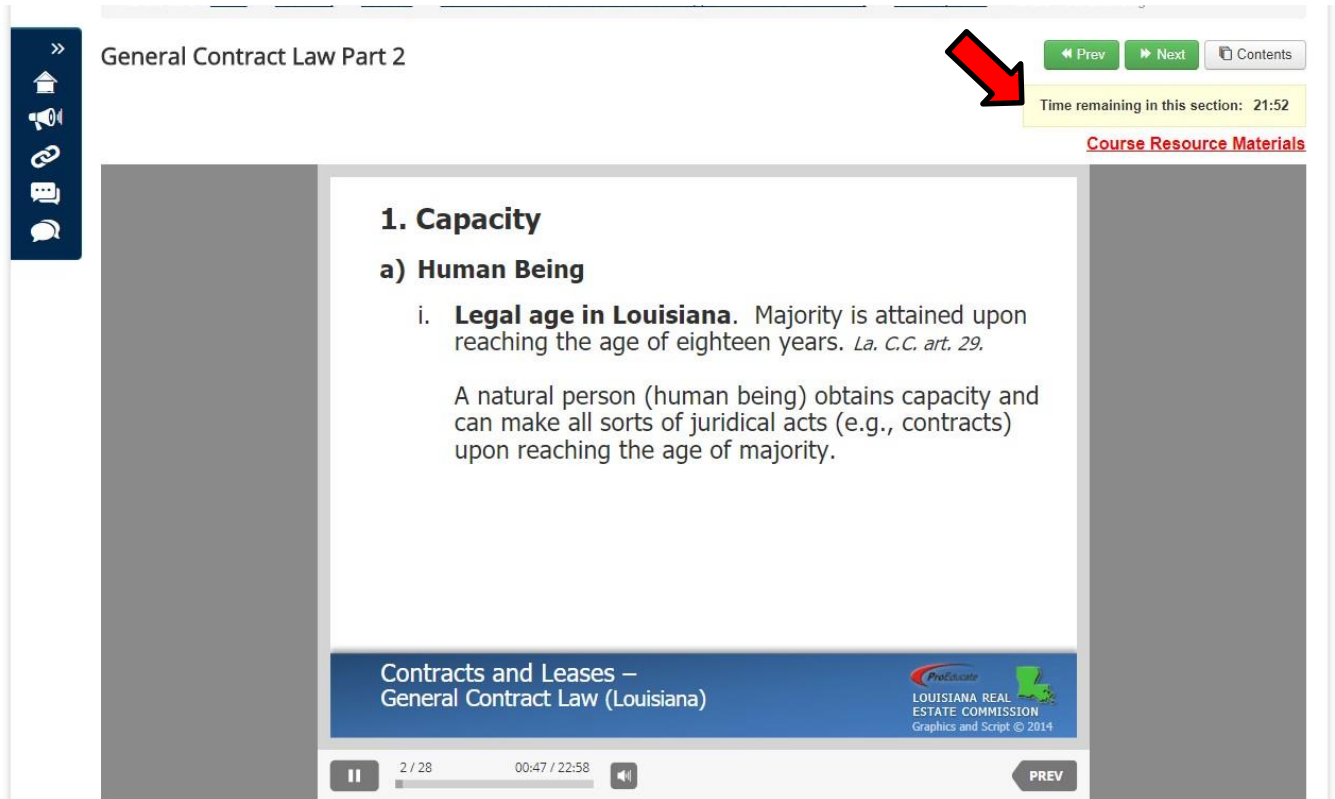


- **Continuing Education:** Use the “Next” and “Prev” buttons at the top of the screen.



Course Timers

Some regulatory agencies require all schools to have page timers in the lessons to ensure that students are spending the mandated length of time in the course. If a course is required to have these page timers activated, the time will be displayed in the right-hand corner of the screen.



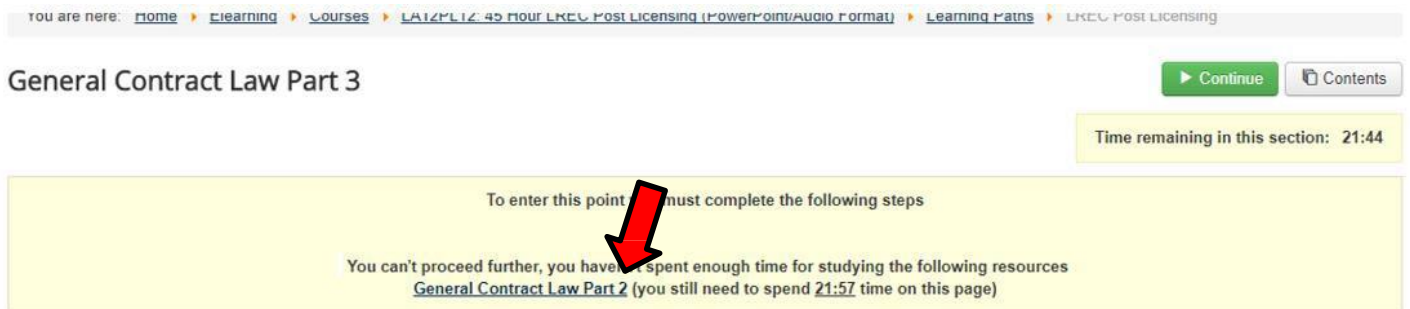
The screenshot shows a course interface for "General Contract Law Part 2". In the top right corner, there are navigation buttons: "Prev", "Next", and "Contents". Below these, a yellow box displays "Time remaining in this section: 21:52". A red arrow points to this timer. Below the timer is a link for "Course Resource Materials". The main content area displays a video player with the following text:

1. Capacity
a) Human Being
i. **Legal age in Louisiana.** Majority is attained upon reaching the age of eighteen years. *La. C.C. art. 29.*

A natural person (human being) obtains capacity and can make all sorts of juridical acts (e.g., contracts) upon reaching the age of majority.

At the bottom of the video player, there is a blue banner with the text "Contracts and Leases – General Contract Law (Louisiana)" and the logo for the Louisiana Real Estate Commission. Below the video player, there is a progress bar showing "2 / 28" and "00:47 / 22:58", along with a "PREV" button.

If you attempt to advance before the time has expired, you will be instructed that you haven't spent enough time on the lesson. You can click on the link to return to the segment that has time remaining.



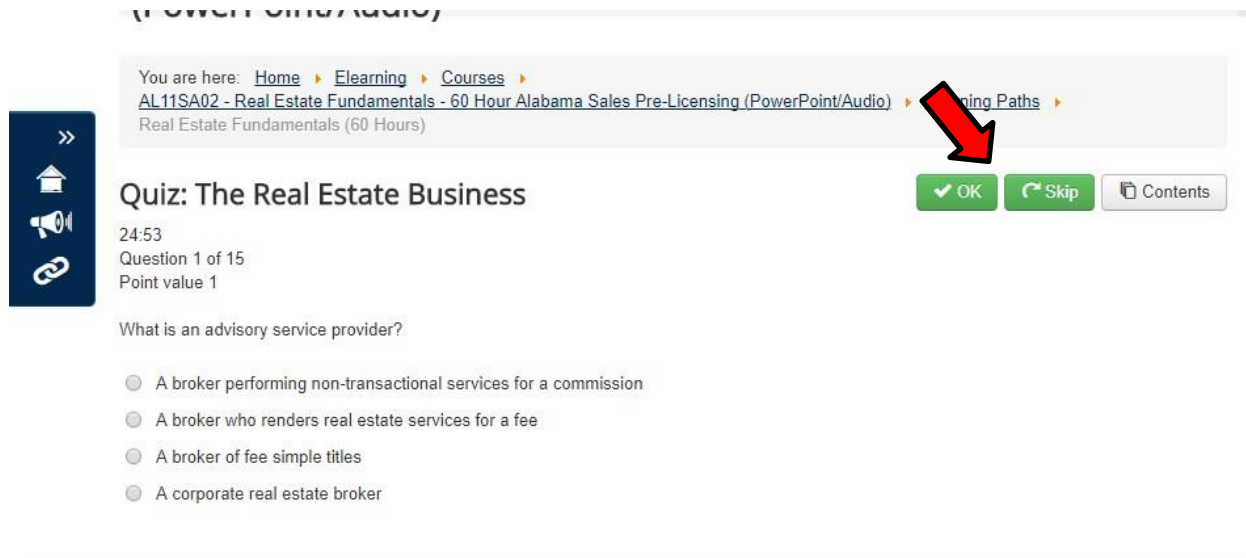
The screenshot shows a course interface for "General Contract Law Part 3". In the top right corner, there are navigation buttons: "Continue" and "Contents". Below these, a yellow box displays "Time remaining in this section: 21:44". A red arrow points to this timer. Below the timer is a yellow warning box with the following text:

To enter this point, you must complete the following steps

You can't proceed further, you haven't spent enough time for studying the following resources
[General Contract Law Part 2](#) (you still need to spend 21:57 time on this page)

Quizzes and Exams

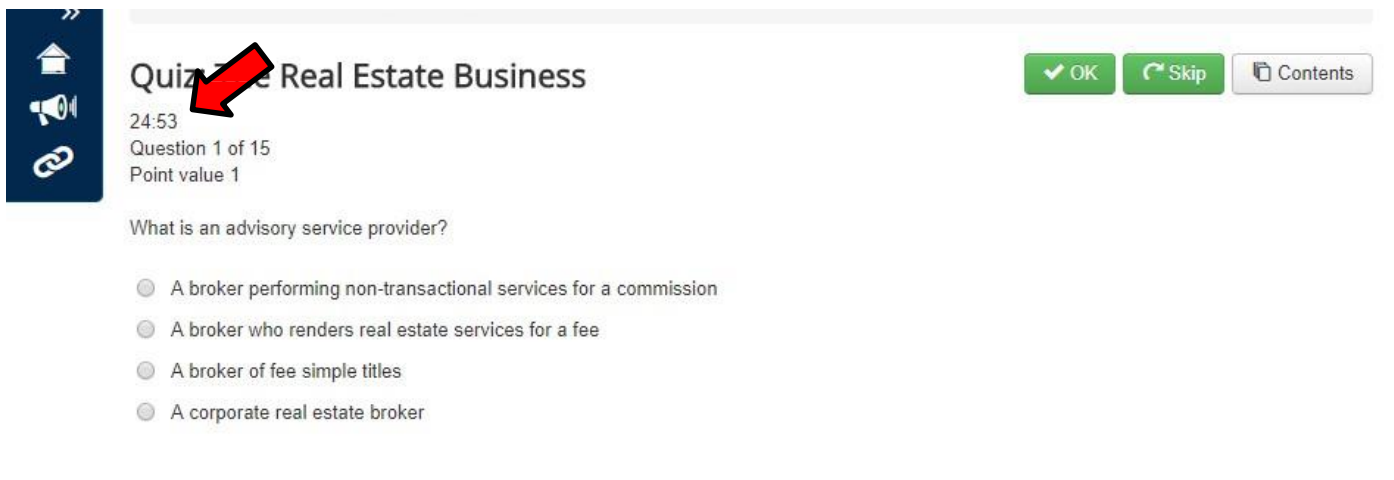
To take the quiz/exam, please select your answer then press “Ok” to continue, or you can press “Skip” to bypass the question and return to answer the question at the end of the exam. The exam instructions will provide you with the number of questions, the amount of time in which you will be given to complete the quiz/exam, and the minimum grade required to pass the quiz/exam.



The screenshot shows a quiz interface. At the top, there is a breadcrumb trail: "You are here: Home > Elearning > Courses > AL11SA02 - Real Estate Fundamentals - 60 Hour Alabama Sales Pre-Licensing (PowerPoint/Audio) > Learning Paths > Real Estate Fundamentals (60 Hours)". Below this, a red arrow points to the "OK" button. The main title of the quiz is "Quiz: The Real Estate Business". Below the title, there is a countdown timer showing "24:53", the question number "Question 1 of 15", and the point value "Point value 1". The question text is "What is an advisory service provider?". There are four radio button options: "A broker performing non-transactional services for a commission", "A broker who renders real estate services for a fee", "A broker of fee simple titles", and "A corporate real estate broker". At the bottom right, there are three buttons: "OK", "Skip", and "Contents".

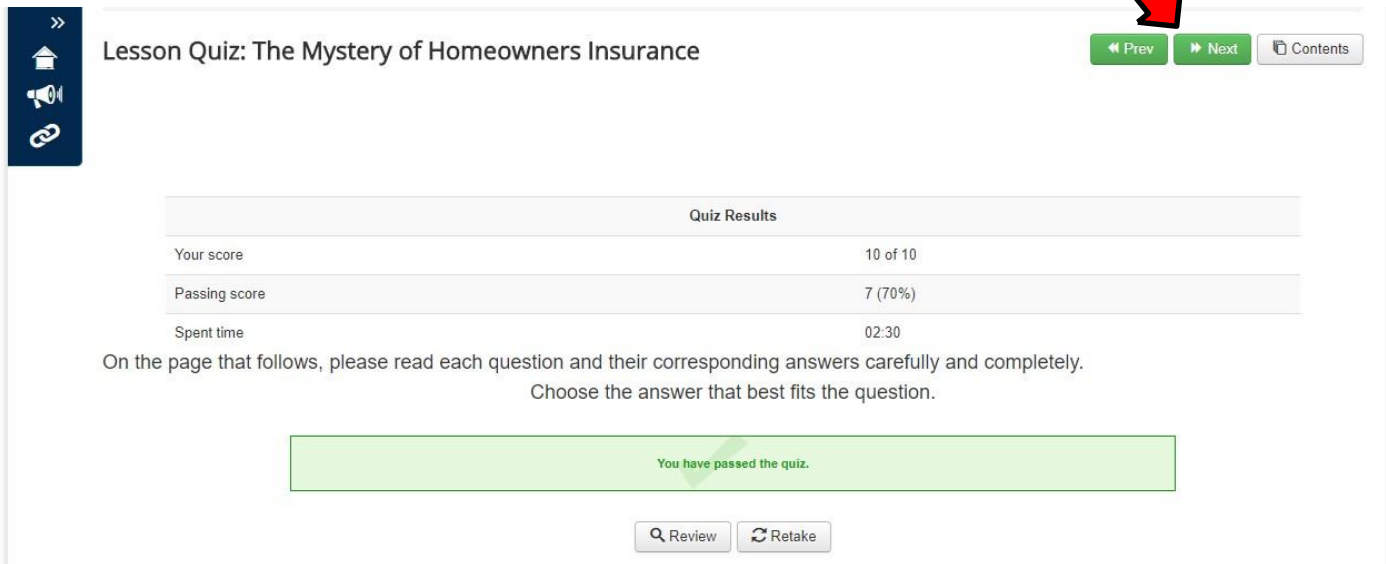
The countdown timer will be located in upper left-hand corner of the screen. While you are taking the exam, you must answer at least one question each 5 minutes or the system will time you out and you will have to begin the exam again.

NOTE: Make sure you have enough time to take the exam before you begin. Once you enter the exam, the timer will start and you must complete the exam. If your time expires, you will have to retake the exam.



The screenshot shows a quiz interface. At the top, there is a breadcrumb trail: "You are here: Home > Elearning > Courses > AL11SA02 - Real Estate Fundamentals - 60 Hour Alabama Sales Pre-Licensing (PowerPoint/Audio) > Learning Paths > Real Estate Fundamentals (60 Hours)". Below this, a red arrow points to the "OK" button. The main title of the quiz is "Quiz: The Real Estate Business". Below the title, there is a countdown timer showing "24:53", the question number "Question 1 of 15", and the point value "Point value 1". The question text is "What is an advisory service provider?". There are four radio button options: "A broker performing non-transactional services for a commission", "A broker who renders real estate services for a fee", "A broker of fee simple titles", and "A corporate real estate broker". At the bottom right, there are three buttons: "OK", "Skip", and "Contents".

Your exam/quiz results will be provided at the end of the test. When you are ready to continue with your course, press the “next” button.

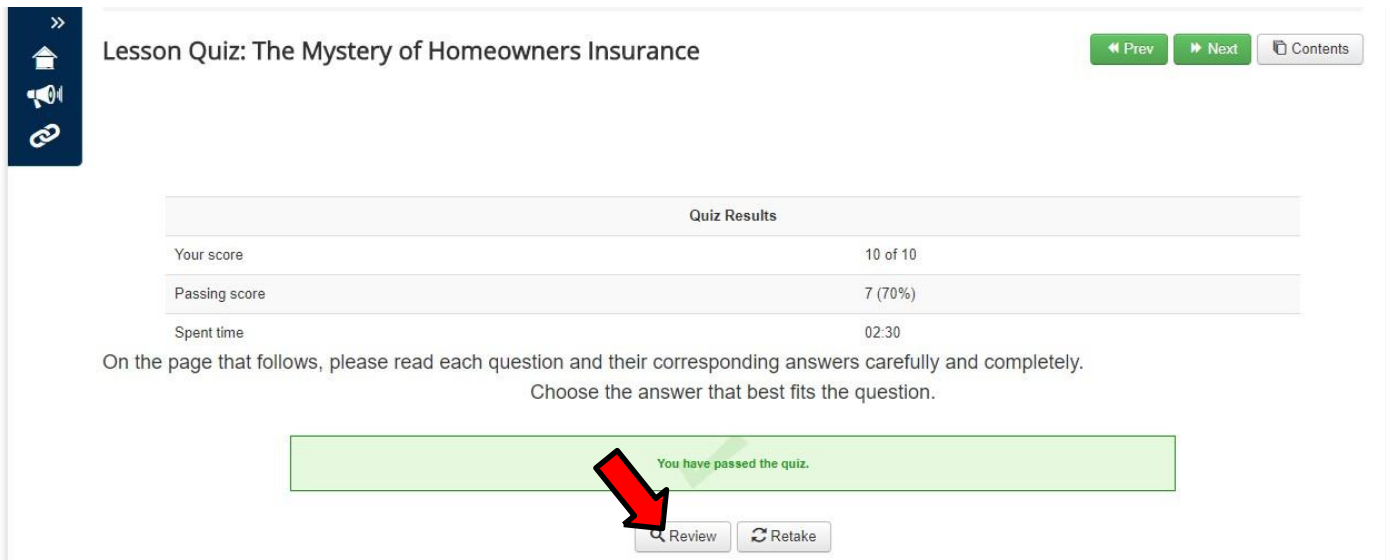


The screenshot shows a quiz results page titled "Lesson Quiz: The Mystery of Homeowners Insurance". At the top right, there are three buttons: "Prev", "Next", and "Contents". A red arrow points to the "Next" button. Below the title is a table with the following data:

| Quiz Results | |
|---------------|----------|
| Your score | 10 of 10 |
| Passing score | 7 (70%) |
| Spent time | 02:30 |

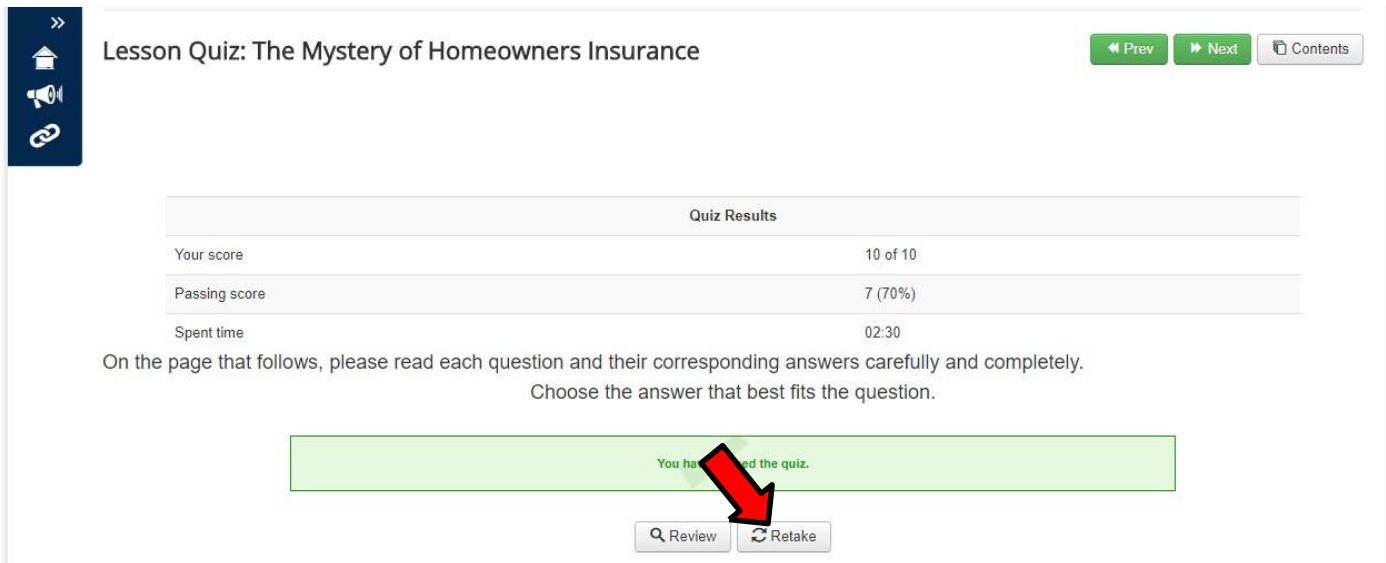
Below the table, there is a green box with the text "You have passed the quiz." and two buttons: "Review" and "Retake".

To review the exam/quiz, press the “Review” button at the bottom of the exam results screen. Once you have completed your review, press the “Next” button to continue with the course.



This screenshot is identical to the one above, but with a red arrow pointing to the "Review" button at the bottom of the green success message box.

To retake the exam/quiz, press the “Retake” button at the bottom of the exam results screen. The exam/quiz will reset and allow you to retake (may not be allowed in all courses).



Lesson Quiz: The Mystery of Homeowners Insurance

◀ Prev ▶ Next Contents

| Quiz Results | |
|---------------|----------|
| Your score | 10 of 10 |
| Passing score | 7 (70%) |
| Spent time | 02:30 |

On the page that follows, please read each question and their corresponding answers carefully and completely.
Choose the answer that best fits the question.




You have passed the quiz.

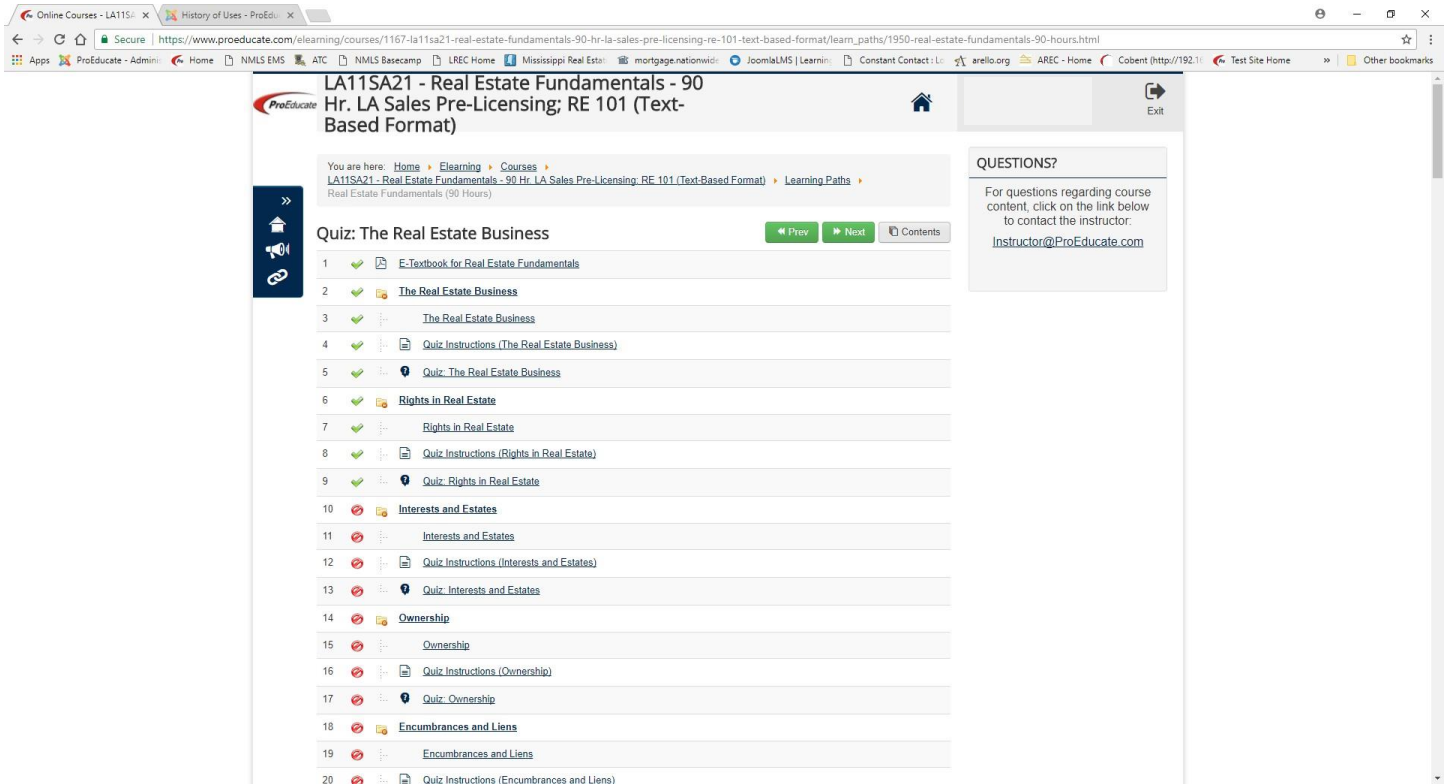
Review Retake

Once you have completed the review and/or retake, press “Next” to mark your course as completed.

Your certificate (if applicable) will be available under the “Certificates” tab on the student’s home page.

If you would like to view the entire learning path, or go back to review any lesson or quiz that has been completed, select the “Contents” button. Click on the corresponding link of the lesson segment you would like to access.





















The  indicates an item has been completed. The  indicates an item has not been completed. You may review any completed item by clicking the title of any item listed. To return to your lesson, click the last item in the list that contains the  symbol.



LA11SA21 - Real Estate Fundamentals - 90 Hr. LA Sales Pre-Licensing; RE 101 (Text-Based Format)

You are here: [Home](#) > [Elearning](#) > [Courses](#) > [LA11SA21 - Real Estate Fundamentals - 90 Hr. LA Sales Pre-Licensing; RE 101 \(Text-Based Format\)](#) > [Learning Paths](#) > Real Estate Fundamentals (90 Hours)

Quiz: The Real Estate Business ◀ Prev Next ▶ [Contents](#)

| | | |
|----|---|--|
| 1 |  | E-Textbook for Real Estate Fundamentals |
| 2 |  | The Real Estate Business |
| 3 |  | The Real Estate Business |
| 4 |  | Quiz Instructions (The Real Estate Business) |
| 5 |  | Quiz: The Real Estate Business |
| 6 |  | Rights in Real Estate |
| 7 |  | Rights in Real Estate |
| 8 |  | Quiz Instructions (Rights in Real Estate) |
| 9 |  | Quiz: Rights in Real Estate |
| 10 |  | Interests and Estates |
| 11 |  | Interests and Estates |
| 12 |  | Quiz Instructions (Interests and Estates) |
| 13 |  | Quiz: Interests and Estates |
| 14 |  | Ownership |
| 15 |  | Ownership |
| 16 |  | Quiz Instructions (Ownership) |
| 17 |  | Quiz: Ownership |
| 18 |  | Encumbrances and Liens |
| 19 |  | Encumbrances and Liens |
| 20 |  | Quiz Instructions (Encumbrances and Liens) |

QUESTIONS?
For questions regarding course content, click on the link below to contact the instructor.
Instructor@ProEducate.com

Forum

The **Forum** section allows the teacher to post a topic so that other course participants can view the topic and leave their response regarding the topic. If your course instructs you to post in the forum, you can access the forum by clicking on the forum icon located in the left-hand column on your screen.



To post a response to the forum topic:

Step 1: Click on the corresponding topic link.

The screenshot shows the 'Forums' section with a table listing topics. A red arrow points to the first topic link, 'Day 1: General Mortgage Knowledge'.

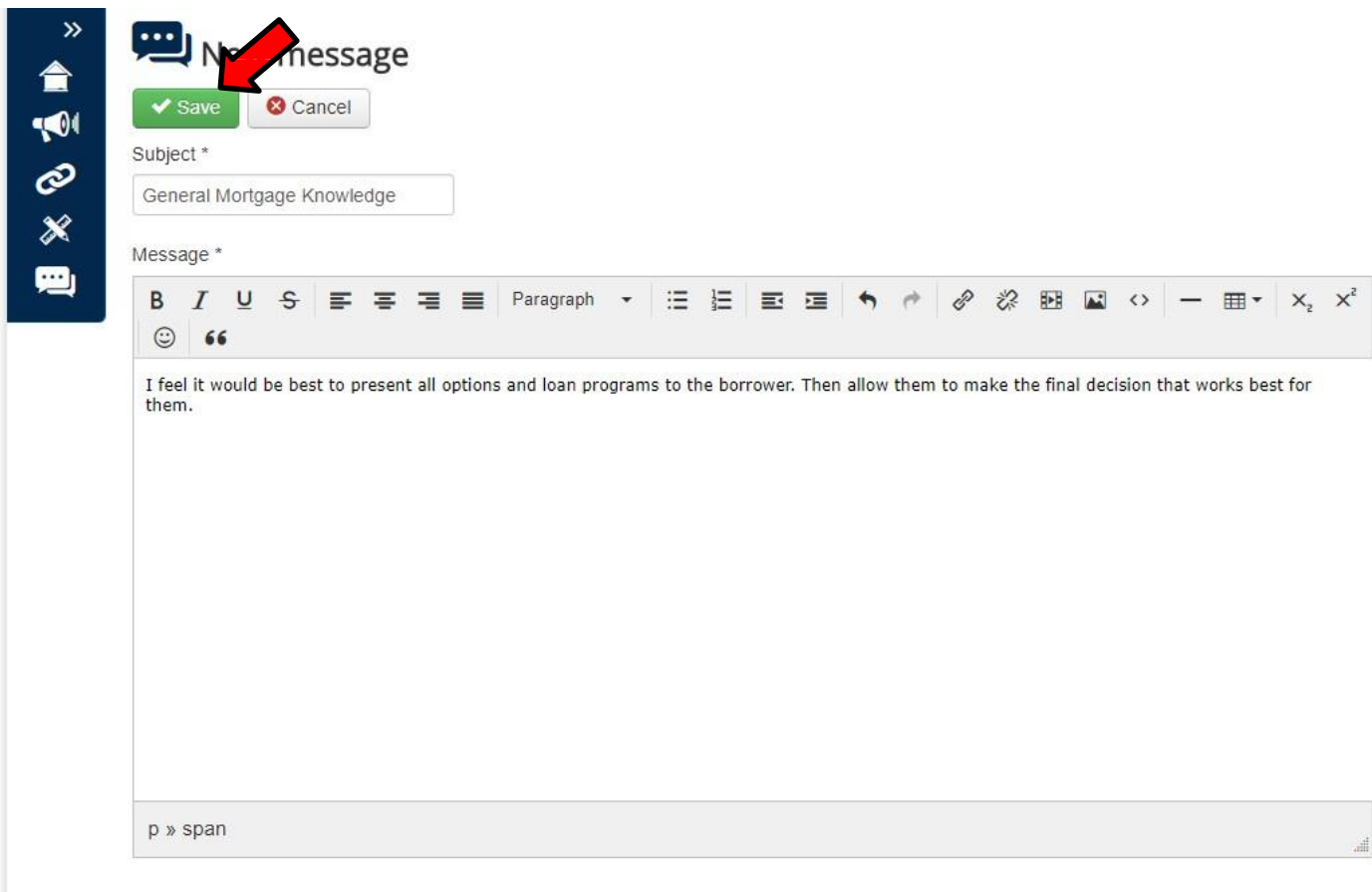
| Topic Name | Number of Topics |
|--|------------------|
| Day 1: General Mortgage Knowledge | 1 Topics |
| Day 14: End of Course | 0 Topics |
| Days 12/13: Mississippi Law and Case Studies | 0 Topics |
| Day 2: Mortgage Loans: Structures and Types | 0 Topics |

Step 2: Read the instructor’s topic. Click on the “New message” button when you are ready to post your response.



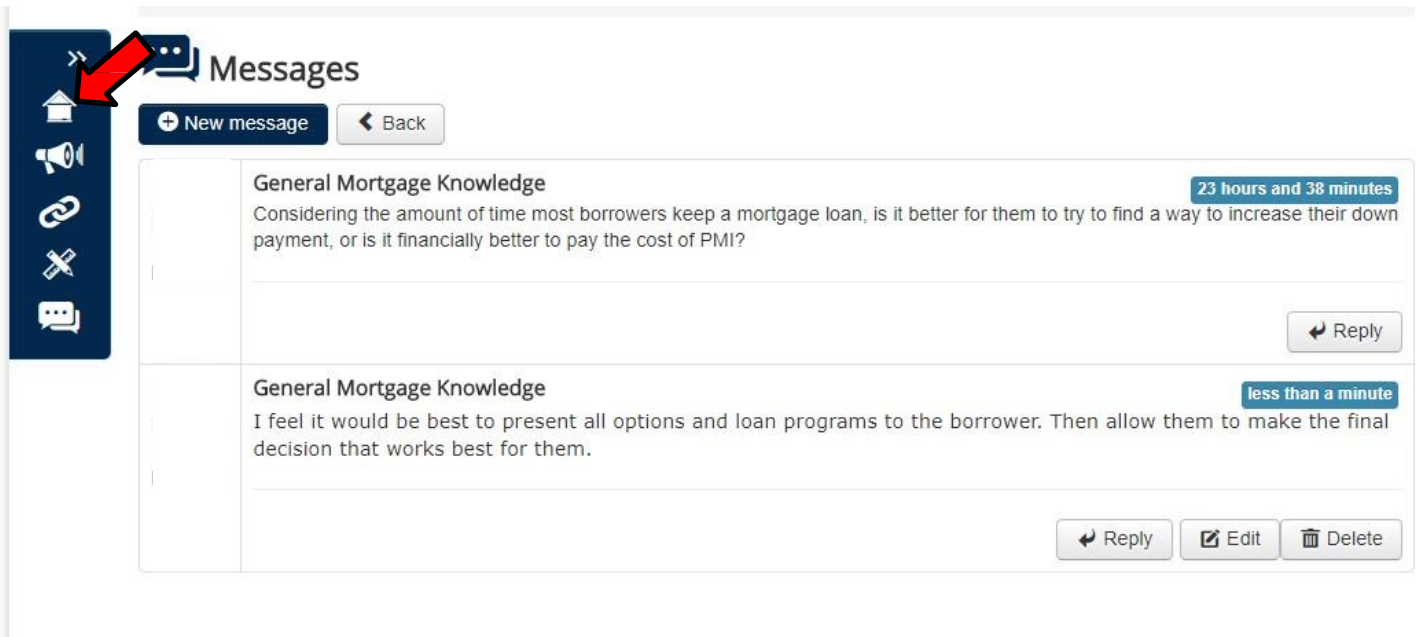
The screenshot shows a message interface. At the top left, there is a 'Message' header with a speech bubble icon. Below it, there are two buttons: a blue 'New message' button with a plus sign and a grey 'Back' button with a left arrow. A red arrow points to the 'New message' button. Below the buttons is a message card titled 'General Mortgage Knowledge' with a timer '1 minute and 7 seconds'. The message text reads: 'Considering the amount of time most borrowers keep a mortgage loan, is it better for them to try to find a way to increase their down payment, or is it financially better to pay the cost of PMI?'. At the bottom right of the message card is a 'Reply' button.

Step 3: Type your response in the text box provided. Click the “Save” button to post your response.



The screenshot shows a 'New message' form. On the left is a dark blue sidebar with icons for home, notifications, links, and messages. The main form has a 'New message' header with a speech bubble icon. Below it are 'Save' (green) and 'Cancel' (red) buttons. A red arrow points to the 'Save' button. The 'Subject' field contains 'General Mortgage Knowledge'. The 'Message' field has a rich text editor toolbar with options for bold, italic, underline, strikethrough, bulleted list, numbered list, indent, and outdent. The message text reads: 'I feel it would be best to present all options and loan programs to the borrower. Then allow them to make the final decision that works best for them.' At the bottom of the message field, there is a placeholder text 'p » span'.

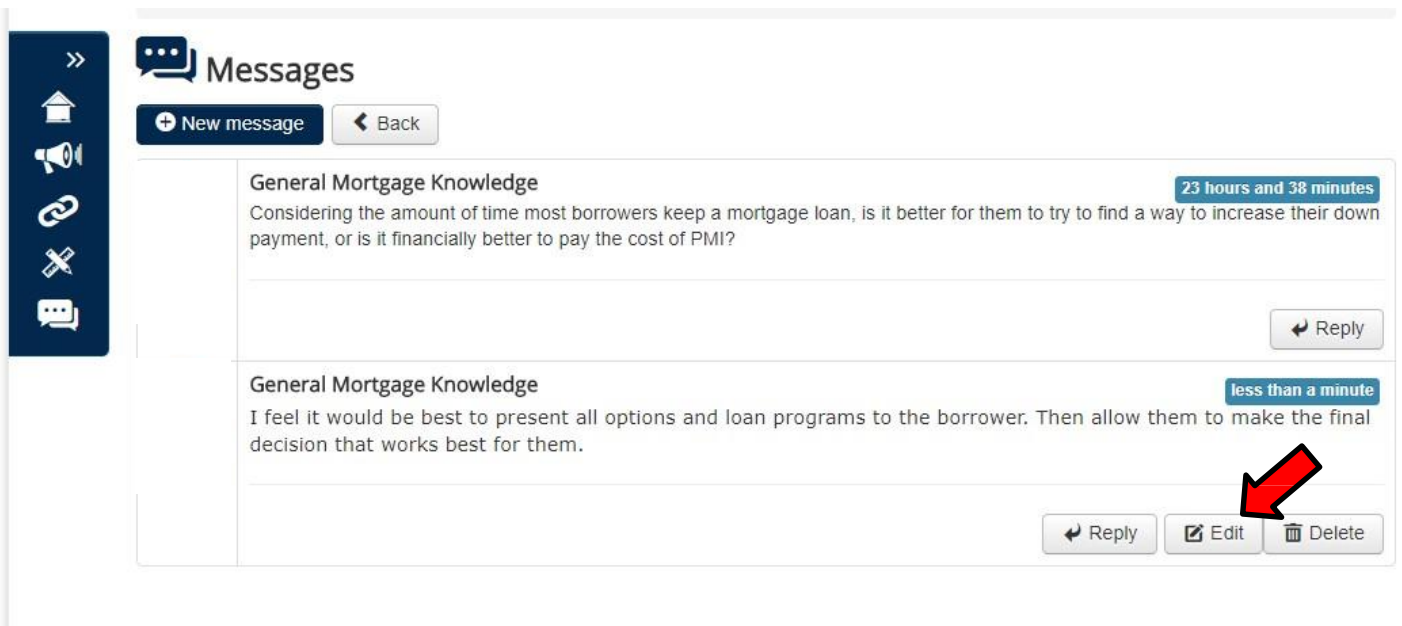
Step 4: Once you have posted your response, click on the "Course Home" button to return to the course learning path.



The screenshot shows a 'Messages' interface. On the left is a dark blue sidebar with icons for home, announcements, links, a pencil, and messages. A red arrow points to the home icon. The main area has a 'Messages' header with 'New message' and 'Back' buttons. Below are two messages from 'General Mortgage Knowledge'. The first message asks about increasing down payment or PMI cost, with a '23 hours and 38 minutes' timer and a 'Reply' button. The second message states a preference for presenting all options, with a 'less than a minute' timer and 'Reply', 'Edit', and 'Delete' buttons.

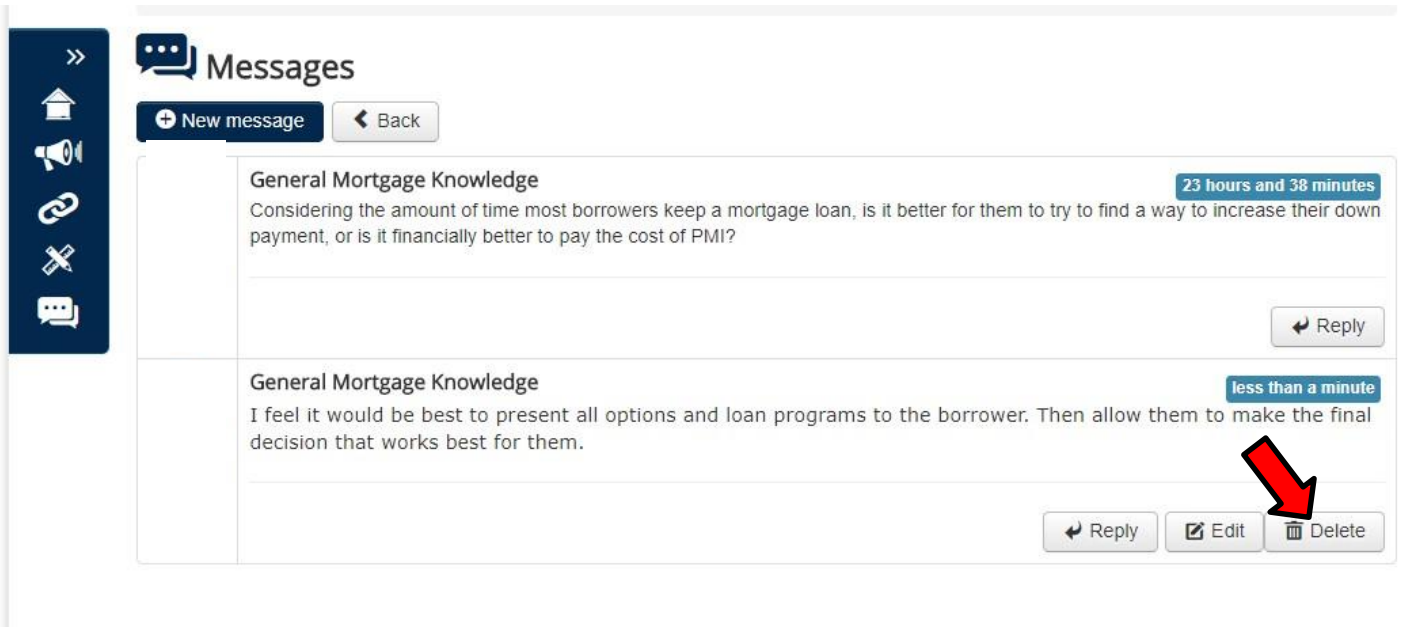
OTHER OPTIONS:

To edit your post, click on the "Edit" button located below your post. Then press "Save" when the edit has been completed.



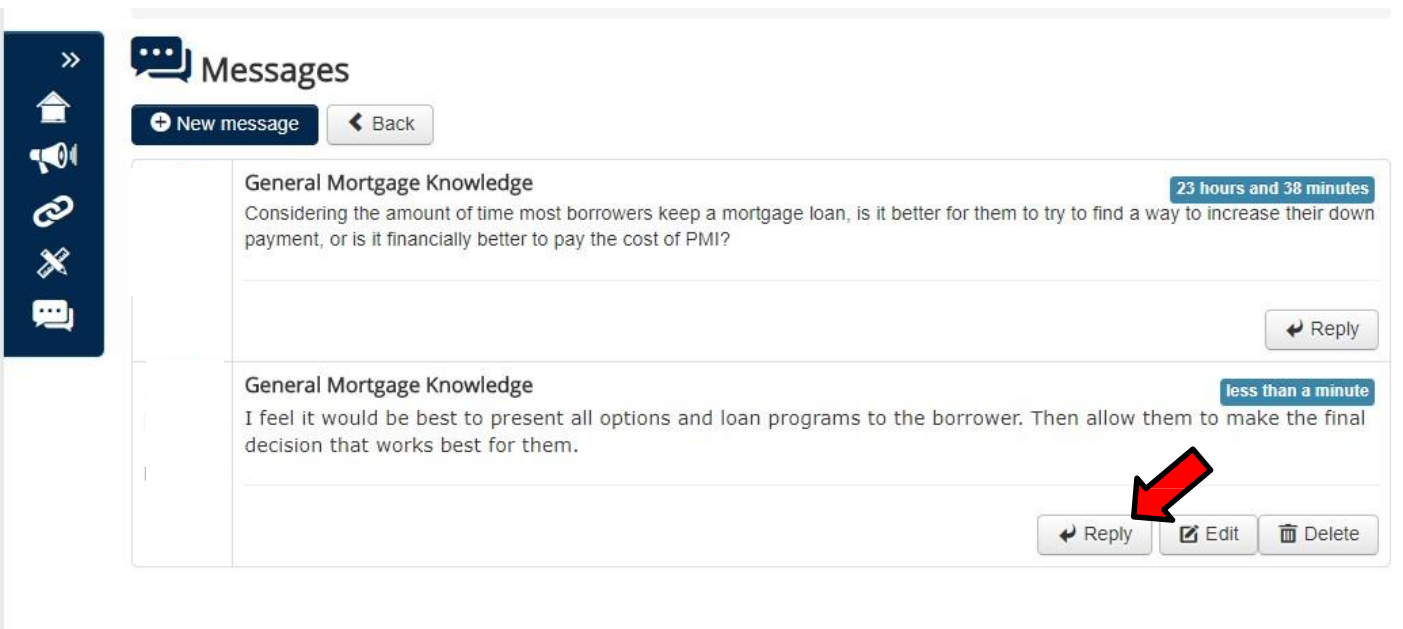
This screenshot is identical to the one above, but with a red arrow pointing to the 'Edit' button of the second message. The 'Edit' button is located at the bottom right of the message's content area, next to the 'Reply' and 'Delete' buttons.

To remove your post, click on the “Delete” button located below your post.



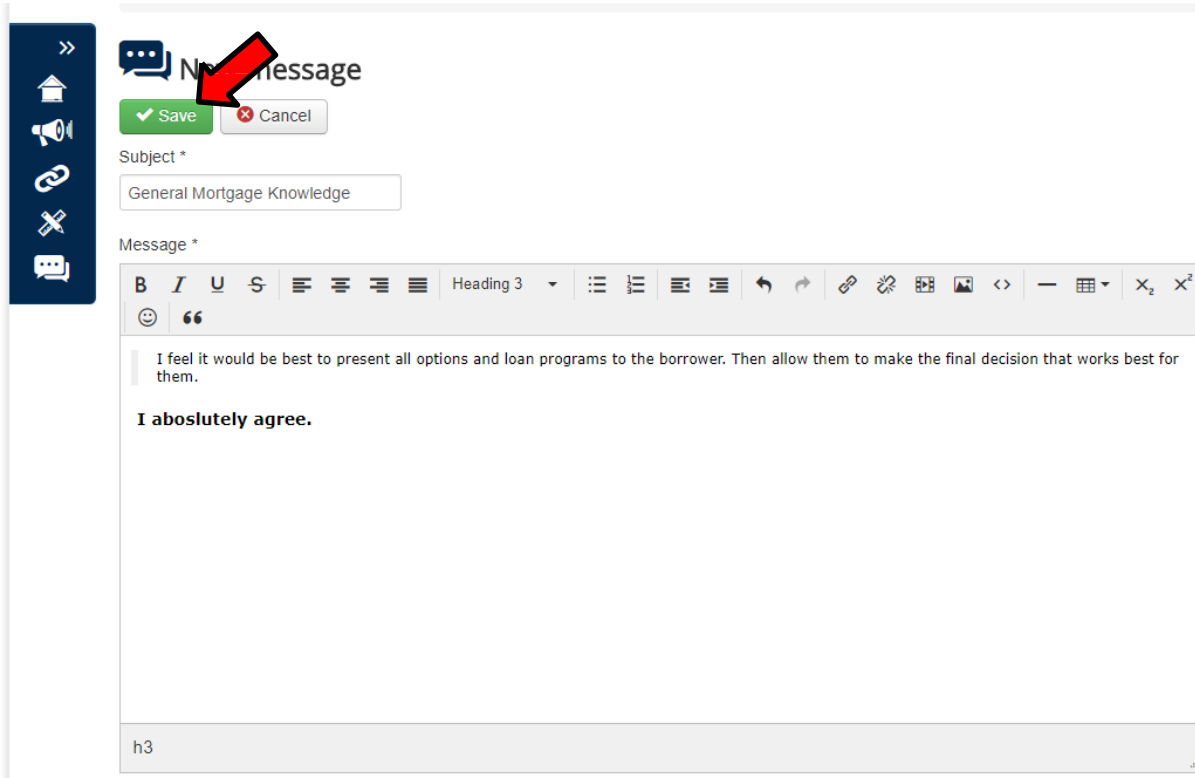
The screenshot shows a 'Messages' interface with a dark blue sidebar on the left containing navigation icons. The main area has a 'Messages' header with a speech bubble icon, a '+ New message' button, and a '< Back' button. Below are two message cards. The first card is from 'General Mortgage Knowledge' and is timestamped '23 hours and 38 minutes'. It contains the text: 'Considering the amount of time most borrowers keep a mortgage loan, is it better for them to try to find a way to increase their down payment, or is it financially better to pay the cost of PMI?'. A 'Reply' button is at the bottom right. The second card is also from 'General Mortgage Knowledge' and is timestamped 'less than a minute'. It contains the text: 'I feel it would be best to present all options and loan programs to the borrower. Then allow them to make the final decision that works best for them.'. At the bottom right of this card are three buttons: 'Reply', 'Edit', and 'Delete'. A large red arrow points to the 'Delete' button.

To respond to a specific post in the thread, click on the “Reply” button and type your response.



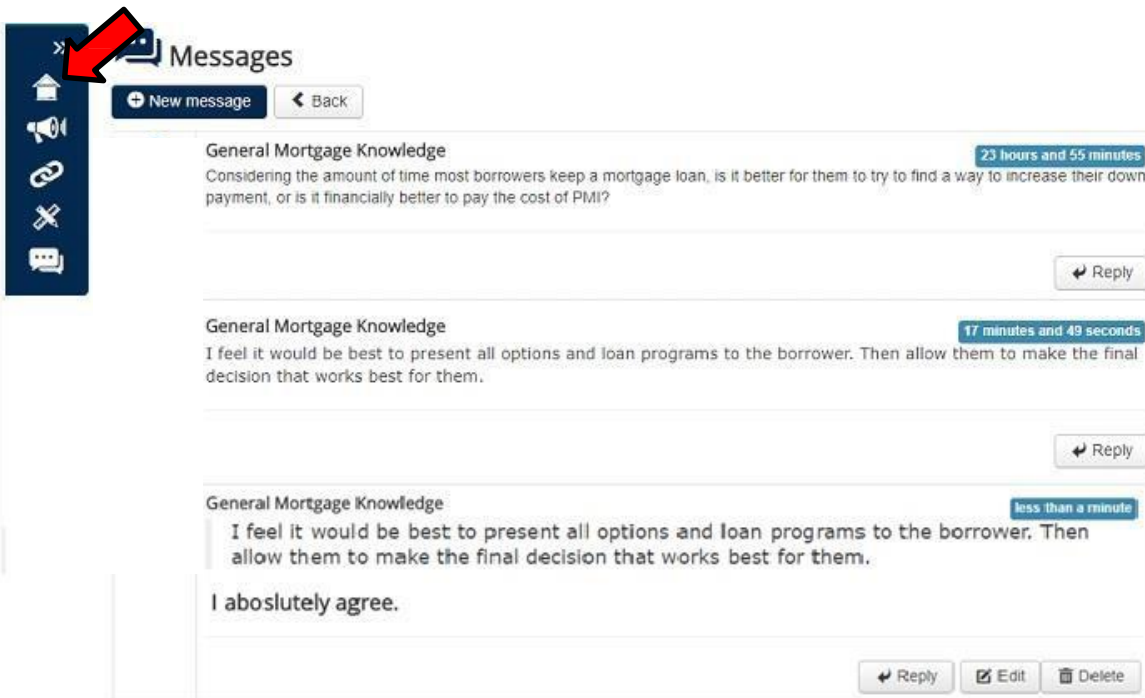
This screenshot is identical to the one above, showing the same 'Messages' interface and two message cards. However, a large red arrow points to the 'Reply' button at the bottom right of the second message card.

Press "Save" after typing your response.



The screenshot shows a 'New message' form. At the top left, there is a dark blue sidebar with icons for home, notifications, links, and messages. The main area has a title 'New message' with a red arrow pointing to a green 'Save' button. Below the title are 'Save' and 'Cancel' buttons. The 'Subject' field contains 'General Mortgage Knowledge'. The 'Message' field contains the text: 'I feel it would be best to present all options and loan programs to the borrower. Then allow them to make the final decision that works best for them.' followed by 'I absolutely agree.' on a new line. A rich text editor toolbar is visible above the message field. At the bottom left, there is a small 'h3' label.

Then click on the "Course Home" button to return to the course learning path.



The screenshot shows a 'Messages' list. At the top left, there is a dark blue sidebar with icons for home, notifications, links, and messages. A red arrow points to the home icon. The main area has a title 'Messages' with 'New message' and 'Back' buttons. Below the title are three message entries, each with a 'General Mortgage Knowledge' subject and a timestamp. The first message has a timestamp of '23 hours and 55 minutes' and a 'Reply' button. The second message has a timestamp of '17 minutes and 49 seconds' and a 'Reply' button. The third message has a timestamp of 'less than a minute' and 'Reply', 'Edit', and 'Delete' buttons. The text of the messages is: 'Considering the amount of time most borrowers keep a mortgage loan, is it better for them to try to find a way to increase their down payment, or is it financially better to pay the cost of PMI?', 'I feel it would be best to present all options and loan programs to the borrower. Then allow them to make the final decision that works best for them.', and 'I feel it would be best to present all options and loan programs to the borrower. Then allow them to make the final decision that works best for them.' followed by 'I absolutely agree.' on a new line.

Assignments

1. Click on the “homework” icon in the left-hand column:



Course Learning paths

| # | Name | Progress | Start Date | End Date |
|---|---|----------|------------------------|------------------------|
| 1 | Day 1: General Mortgage Knowledge | 8% | 01-20-2017 12:35:08 | 04-17-2017 14:06:02 |
| 2 | Day 2: Mortgage Loans: Structures and Types | - | - | - |

2. Click on the corresponding link for the assignment you would like to access:

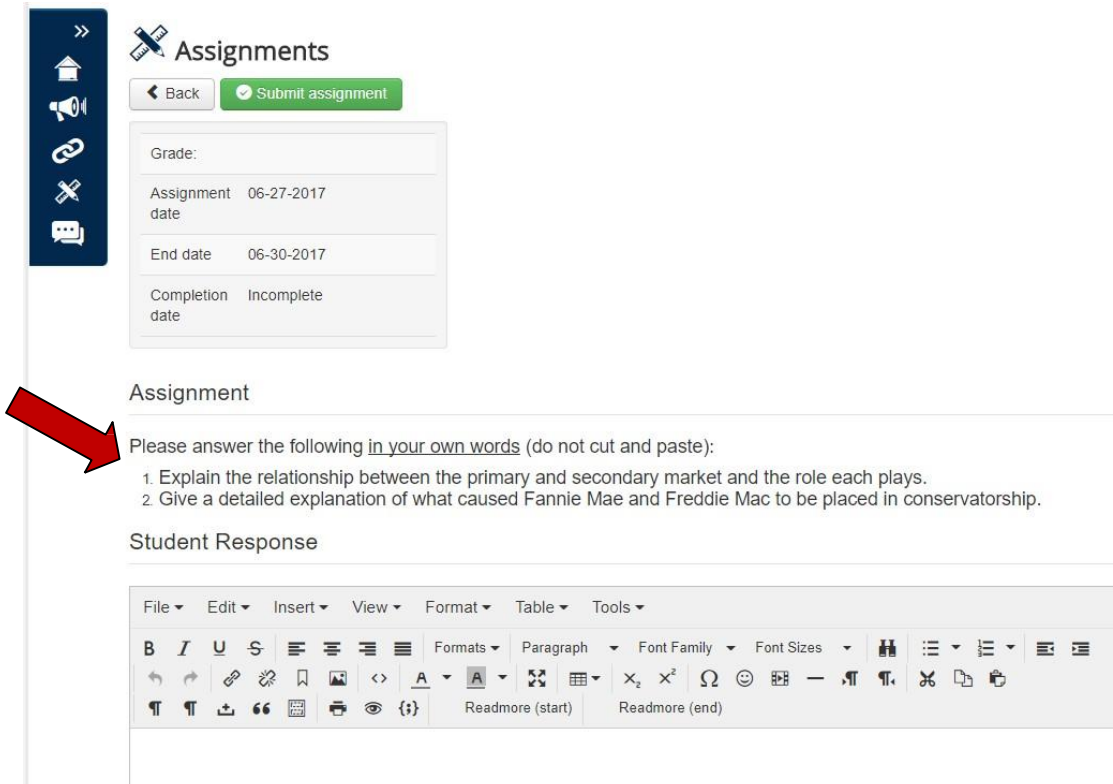


Assignments

All 100

| # | Assignment | Grade | Date | End date |
|---|---|-------|------------|------------|
| 1 | Day 11 Assignment Your response should be submitted no later than 5 PM on Day 12 of the .. | | 06-27-2017 | 06-30-2017 |
| 2 | Day 10 Assignment Your response should be submitted no later than 5 PM on Day 11 of the .. | | 06-26-2017 | 06-30-2017 |
| 3 | Day 09 Assignment | | 06-25-2017 | 06-30-2017 |

3. You will be presented with a question below the “Assignment” heading.



Assignments

Back Submit assignment

Grade:

Assignment: 06-27-2017
date

End date: 06-30-2017

Completion: Incomplete
date

Assignment

Please answer the following in your own words (do not cut and paste):

1. Explain the relationship between the primary and secondary market and the role each plays.
2. Give a detailed explanation of what caused Fannie Mae and Freddie Mac to be placed in conservatorship.

Student Response

File Edit Insert View Format Table Tools

B I U S Paragraph Font Family Font Sizes

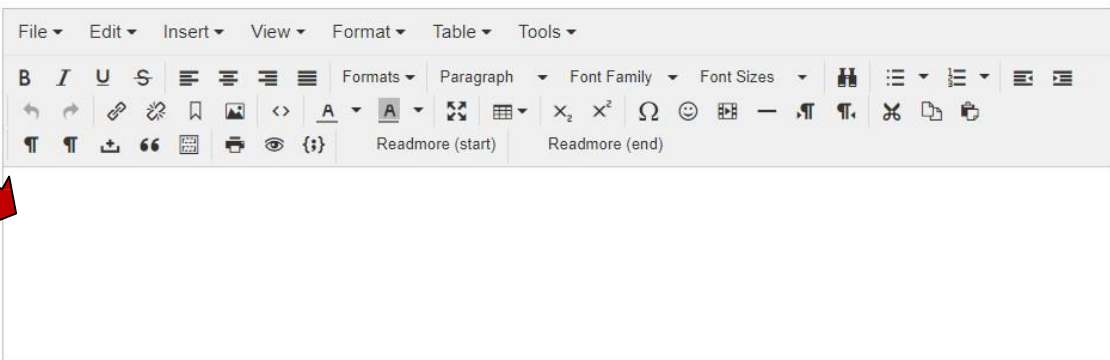
Readmore (start) Readmore (end)

4. A text box is located under the “Student Response” heading that will allow you to type in your response.

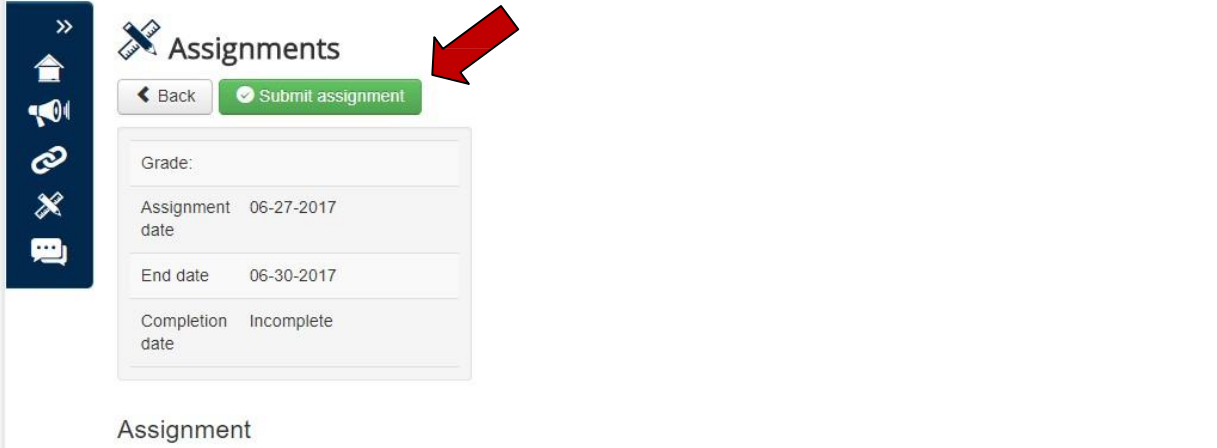
Please answer the following in your submission (see the on-line page):

1. Explain the relationship between the primary and secondary market and the role each plays.
2. Give a detailed explanation of what caused Fannie Mae and Freddie Mac to be placed in conservatorship.

Student Response



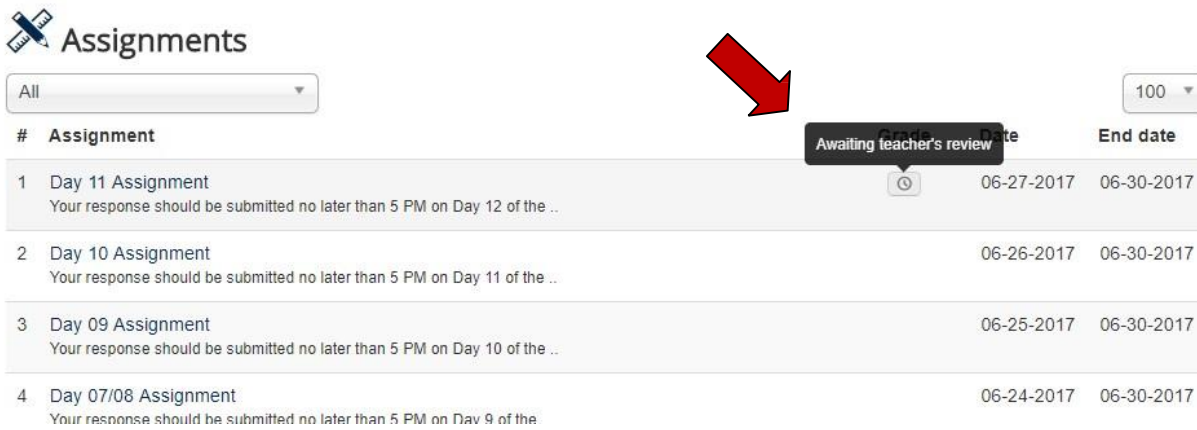
5. Once you have typed your response in the text box, press the “Submit assignment” button at the top of the page. NOTE: Once the response has been submitted, you will not be able to edit. Please be sure to review your response before submitting.



| | |
|-----------------|------------|
| Grade: | |
| Assignment date | 06-27-2017 |
| End date | 06-30-2017 |
| Completion date | Incomplete |

Assignment

6. A lock icon will indicate that you have completed the assignment and you are awaiting teacher's review.

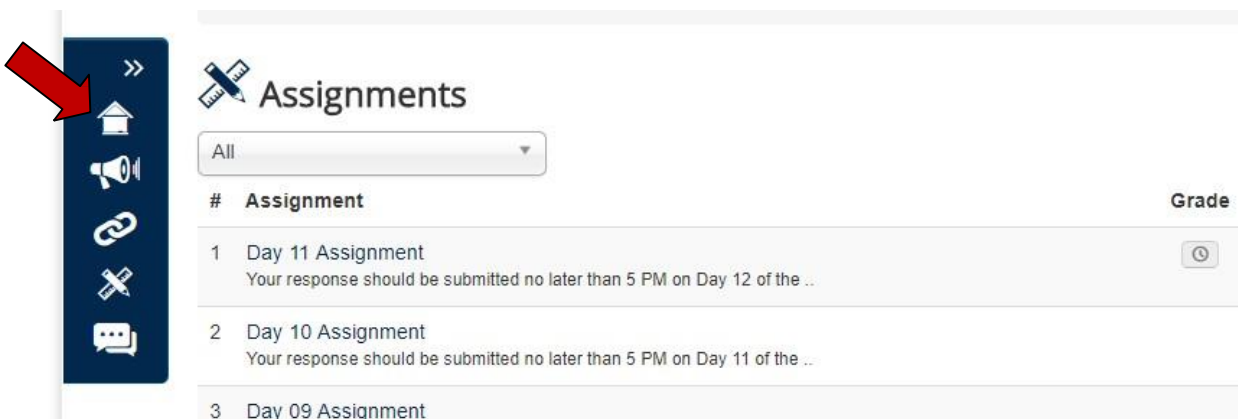


Assignments

All 100

| # | Assignment | Grade | Date | End date |
|---|---|-------|------------|------------|
| 1 | Day 11 Assignment Your response should be submitted no later than 5 PM on Day 12 of the .. | | 06-27-2017 | 06-30-2017 |
| 2 | Day 10 Assignment Your response should be submitted no later than 5 PM on Day 11 of the .. | | 06-26-2017 | 06-30-2017 |
| 3 | Day 09 Assignment Your response should be submitted no later than 5 PM on Day 10 of the .. | | 06-25-2017 | 06-30-2017 |
| 4 | Day 07/08 Assignment Your response should be submitted no later than 5 PM on Day 9 of the .. | | 06-24-2017 | 06-30-2017 |

7. Once you have completed the assignment for the day, you can return to your lesson (press the "course home" button) and continue with the course.



Assignments

All

| # | Assignment | Grade |
|---|---|-------|
| 1 | Day 11 Assignment Your response should be submitted no later than 5 PM on Day 12 of the .. | |
| 2 | Day 10 Assignment Your response should be submitted no later than 5 PM on Day 11 of the .. | |
| 3 | Day 09 Assignment | |

8. All acceptable assignments will be marked "Completed" once they have been reviewed by the instructor. You can click on the assignment link to view any instructor comments regarding the assignment.



Assignments

All 100

| # | Assignment | Grade | Date | End date |
|---|---|-----------|------------|------------|
| 1 | Day 11 Assignment Your response should be submitted no later than 5 PM on Day 12 of the .. | Completed | 06-27-2017 | 06-30-2017 |
| 2 | Day 10 Assignment Your response should be submitted no later than 5 PM on Day 11 of the .. | | 06-26-2017 | 06-30-2017 |
| 3 | Day 09 Assignment | | 06-25-2017 | 06-30-2017 |

9. All unacceptable or incomplete assignments will be reset by the instructor. You can click on the assignment link to view the instructor's comments regarding the assignment and resubmit a response.

Need Assistance?

If you have any questions or require assistance, please contact Student Services:

StudentServices@ProEducate.com

or

800-966-9866