



State of Louisiana
LOUISIANA REAL ESTATE COMMISSION

OFFICE OF THE GOVERNOR

Initial Real Estate Salesperson License Application – Part A

The Louisiana Real Estate Commission (“Commission”) has prescribed this *Initial Salesperson License Application* form, according to the Louisiana Real Estate License Law (La. R.S. 37:1430 et seq). The *Initial Salesperson License Application* form shall be answered completely, and any incomplete or inaccurate application or any application submitted without the appropriate, nonrefundable payment shall be considered unfiled.

Payment shall be made according to the Act and the fee schedule detailed below. Please also make payment to the Commission, payable to the: Louisiana Real Estate Commission. Company checks, personal checks, certified checks, and money orders are accepted. Please do not send cash via mail.

Initial license fee.....	\$45.00
Research and Education Fund fee	\$10.00
Recovery Fund fee	\$10.00
Application Processing fee	<u>\$25.00</u>
TOTAL	\$90.00

FOR LREC USE ONLY

Errors and Omissions Insurance premiums that may be due upon submission of this application are not included in the total amount listed.

TYPE OF LICENSE FOR WHICH YOU ARE APPLYING: Select one

- Louisiana Resident
- Reciprocal Non-resident (Active resident licensee in AL, AR, CO, GA, IA, MS, NM, OK, or PA)
- Non-resident (Active resident licensee in a state other than Louisiana or above reciprocal states)

PERSONAL INFORMATION: Complete all applicable sections

1. Legal first name and middle initial _____

2. Legal last name (and suffix, if any) _____

Licensees are restricted from advertising in any name other than the identical name that appear on their license. If you are known by a name other than the legal name listed above, such as a nickname or your middle name, and you wish to be licensed in that name, you must indicate the specific name, including any suffix, as you wish for it to appear on your license and in all advertising. (Ex: *First Middle “Nickname” Last* or *“Nickname” Last* or *First, Middle, Last, Jr.* or *other variations of your choice*)

3. State your name exactly as you want it to appear on your license:

In accordance with LA R.S. 37:23, you are required to provide your social security number on all applications for a state license or certificate. The law charges the LREC with the responsibility for maintaining the confidentiality of this information. The LREC is prohibited from releasing any social security number, unless requested to disclose it to the agency charged with implementing a program of family support, as specified in LA R.S. 46:236.1.1 et seq.

4. Social Security Number (if applicable): _____

A United States Permanent Resident Card (Form I-551), commonly known as an Alien Registration Card or Green Card, is issued as proof of a non-citizen's lawful permanent resident status in the United States. An individual with a valid Form I-551 has the right to live and work permanently in the United States. If you are a permanent resident age 18 or older, you are required to have a valid green card in your possession at all times. See Immigration and Nationality Act, INA: Act 264 – Forms and Procedures [8 U.S.C. 1304]. Skip No. 5 if it is not applicable to you.

5. Alien Registration Number (if applicable): _____

6. Date of birth (mm/dd/yyyy) ____/____/____

7. Are you currently in the military or the spouse of a military service member? Yes No
(If yes, furnish a copy of your current military ID card or DD Form 214)

PREFERRED MAILING ADDRESS AND DAYTIME TELEPHONE NUMBER:

8. Street number or P.O. Box _____

City, State, Zip+4 _____

Parish/County _____

9. Daytime phone number _____

HOME ADDRESS AND TELEPHONE NUMBER: (USE PHYSICAL ADDRESS ONLY)

10. Street number or P.O. Box _____

City, State, Zip+4 _____

Parish/County _____

11. Home phone number _____

12. How long have you lived in your current state? _____ days months years

13. Cell phone number _____

14. Email address (this is how the LREC will send you important updates regarding your license)

15. All applicants are required to provide proof of completion of the Louisiana approved 90-hour prerequisite course required for this license. Attach a copy of the Louisiana 90-hour prerequisite course certificate. (Not applicable to reciprocal applicants)

16. Are you currently licensed, or have you ever been licensed, as a real estate salesperson or broker in Louisiana or any other state? Yes No

If yes, list each name, date, and state in which a real estate license has ever been issued to you. Use an attachment if necessary. You **must attach** official license history verifications from each state that has issued you a real estate license.

17. Name the institution and the city and state from which you received your high school diploma or equivalency certificate:

Name: _____

Location: _____

18. Have you ever had any professional or occupational license denied, censured, suspended, or revoked in Louisiana or any other state? Yes No (If yes, furnish a letter of detail with application)

19. Have you ever been convicted, pled guilty or nolo contendere to (a) the crimes of forgery, embezzlement, obtaining money under false pretenses, larceny, extortion, conspiracy to defraud, theft, or any crime of moral turpitude, or (b) any felony crime in a court of competent jurisdiction? Yes No (If yes, furnish a letter of detail with this application)

IRREVOCABLE CONSENT TO SERVICE OF PROCESS AND POWER OF ATTORNEY FOR RECIPROCAL AND NON-RESIDENT APPLICANTS ONLY: I do hereby irrevocably make, constitute, and appoint the Executive Director of the Louisiana Real Estate Commission, and any successors in office, my true and lawful attorney-in-fact, and in the State of Louisiana, upon whom all process of law concerning me in any legal action or proceeding may be served, subject to and in accordance with all laws of the State of Louisiana and all amendments thereto, and I do hereby specifically agree that in any and all such legal processes of law, which may be served upon my attorney-in-fact, shall be deemed served upon me personally, and that all such processes of law served upon my attorney-in-fact shall have the same effect as if I were a resident of the State of

Louisiana and have been personally served with such process of law.

CERTIFICATION AND ACKNOWLEDGMENT FOR ALL APPLICANTS: I attest that I have knowledge of and understand the provisions of the Fair Housing Act of 1968, the Louisiana Equal Housing Opportunity Act, and any amendments thereto, and that I will neither induce nor attempt to induce any person to sell or rent any dwelling by representation regarding the entry or prospective entry into an area, subdivision or neighborhood of a person or persons of a particular race, color, religion or national origin. I hereby acknowledge the forfeiture of all fees filed with my application for a Louisiana real estate license in the event that I do not obtain the license for which I have applied. Further, if this application is acted upon favorably, I agree to comply with all the laws embodied in Title 37, Chapter 17, Louisiana Revised Statutes of 1950, and amendatory acts, and the Rules and Regulations of the Louisiana Real Estate Commission. I hereby certify that all the information provided herein is true and correct and the Louisiana Real Estate Commission may rely on its truthfulness in considering this application.

Signature of Applicant

Date

CRIMINAL BACKGROUND:

All real estate license applicants shall provide LREC with a completed criminal background history after submission of their license application.

The LREC recommends and prefers that all applicants successfully pass both the state and national exams prior to ordering a criminal background history. The criminal background history shall remain effective for up to a maximum term of one year from the official date of the completed report.

After making application you will be able to order your criminal background history through your MyLREC Portal.

Visit <https://lrec.gov/become-licensed/salesperson/background-check/> for more information on criminal background check requirements.